**Opening Date: June 5, 2023**

**Closing Date: July 31,2023**

The City of Buchanan Police Department is now accepting applications for a full-time Police Officer and part-time Police Officers. The City of Buchanan is an Equal Opportunity Employer. Full-time positions are assigned to 8.5-hour shifts and work a minimum of 40 hours per week.

**Summary of Duties:**

The police department serves a population of approximately 4,200 residents within a four-square mile area in Berrien County. Through “professionalism, courtesy, and integrity,” officers provide community-based policing services while perform all law enforcement functions which include but are not limited to the enforcement of all laws and ordinances, prevention, detection and investigation of criminal activity, and traffic accidents.

**Minimum Qualifications:**

* At least 21 years of age.
* Have a high school diploma or equivalent.
* Have no felony convictions.
* Possess a valid State of Michigan Operator’s License.
* Must meet one of the following criteria:
	+ For police academy candidates, you must have completed the MCOLES Pre-Enrollment Physical Fitness test and reading and writing test, or
	+ MCOLES certified or certifiable.
* Be a U.S. Citizen.
* Successfully complete all phases of the hiring process.

**Wages & Benefits:**

The starting wage for Full-time positions is $22.44 per hour and increases to $23.66 per hour after one year. For those applications being sponsored to the regional police academy, the starting wage is $12 per hour and will increase to $22.44 upon successful completion. Starting wages for Part-time positions is $20.00 per hour. Full-time positions come with full benefits, including medical, dental vision and retirement.

**Application Process:**

Applicants should submit a letter of interest and resume to Chief Harvey Burnett. Applicants must submit a completed department employment application and copies of either the passing results of their pre-enrollment physical fitness test and reading and writing test, or their current certifications to the Buchanan Police Department, 720 E. Front St, Suite A, Buchanan, MI 49107. Application materials can be obtained in person from the Buchanan Police Department. Not all applicants will be contacted for an interview.