

CITY COMMISSION MEETING
MONDAY, OCTOBER 25, 2021 – 7:00 PM
BUCHANAN CITY HALL CHAMBER, 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN in compliance with Michigan’s Open Meetings Act, as amended, B2103192 of 2021, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of Buchanan City Hall, 302 N Redbud Trail, Buchanan MI.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition/Invocation

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Approve Meeting Minutes-

- October 11, 2021, Regular Meeting
- September 27, 2021 Regular Meeting [they missed being approved during the last meeting due to the power going out when they were being considered for approval]

B. Approve Expenditures for October 25, 2021, in the amount of \$497,764.67

- Includes expenditures held-over from October 11, 2021 that have not yet been paid.
- Includes expenditures from October 11, 2021 that were “paid but not approved” by the Commission, but approved administratively by the City Manager, requiring subsequent approval from the City Commission.
- Includes a progress payment to Davis Construction for the Oxidation Ditch project at the Wastewater Plant, which is nearly completed and is anticipated to have a public open house sometime in November, with a special VIP Tour for Commissioners, TBD.
- Includes an installment payment to BS&A related to our new software installations and trainings.

VIII. Scheduled Matters from the Floor (if any)

A. Tyler Ganus, Manager of the Southeast Berrien County Landfill –Mr. Ganus will present the 2021 Comprehensive Business Analysis/Solid Waste Management Planning and Landfill Expansion Study. He will also request that the City Commission consider approving a Resolution supporting the extension of landfill operations.

B. Mary Lister & John Van Dyke- Ms. Lister and Mr. Van Dyke will present information and request City support for a special sculpture to be placed near the Pears Mill.

C. Friends of the Oak Ridge Cemetery- Robert Brown and Donna Lace, on behalf of the Friends of the Oak Ridge Cemetery, request that the Commission consider allowing a 100-year recognition of Jack Knight’s famous flight, which was not able to be held last year due to the pandemic. They also request

that the Knight Chapel and related historical items be made more available to the public, including a possible traveling exhibit.

IX. Reports by: Departments, Committees, Boards

A. Community Development Department Reports

- i. Pinnacle Adult Use Permit Renewal Application – Consider approval of permit.
- ii. Pinnacle Medical Permit Renewal Application – Consider approval of permit.
- iii. Zen Leaf Medical Permit Modification Application- Consider approval of permit.
- iv. Zen Leaf Adult Use Permit Application- Consider approval of permit.

B. Public Safety Department Report- Public Safety Director, Chief Ganus, will provide a brief public safety report, including some reminders about upcoming Halloween events.

C. Public Services Department Report-

- i. Third Street Project – Manager Grace and Scott Desenberg met with Scott Riley of Selge and Kevin Lemmer of EGLE this past Friday to review EGLE’s comments relating to the water permit we are waiting on from the State. Mary Nycamp of Wightman (the project engineer) will make changes to the permit application, based on EGLE’s comments, which include new state requirements as part of the updated permitting process. We hope to have the EGLE permit approved very soon, so that Selge can work us into their construction schedule.
- iii. Storm Cleanup/Leaf & Brush Pickup –DPW crews were very busy lately, processing cleanup from the storm that hit during the last City Commission meeting. Brush pickups are now over and leaf pickups are underway.

C. Treasurer’s Report- Treasurer Stephanie Powers will provide a brief report regarding City financials.

D. Buchanan Area Recreation Board Report- Time is almost up to participate in the online survey for Buchanan’s Joint 5-Year Recreation Plan, so please submit your responses if you have not already!

E. Buchanan Tree Friends- The “Re-Leaf” tree plantings that took place on the morning of Saturday, October 16th were an amazing success, with over 150 volunteers arriving to help plant 50 trees! It was a new record for the Re-Leaf program, which has had similar events in much larger cities that didn’t have nearly as many volunteers as Buchanan—So all Bucks should be proud of the great community turnout of volunteers!!

X. Unfinished Business

XI. New Business

A. Closed Session RE Potential Purchase of Real Property- City Administration requests a Closed Session with the City Commission pursuant to MCL 15.268(d) to consider the purchase of real property.

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XV. Adjourn

MINUTES

I. Call to Order

Mayor Denison called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

II. Roll Call

PRESENT: Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Cameron Downey, Commissioner Patrick Swem

ABSENT: Commissioner Larry Money

STAFF: City Manager Heather Grace; Community Development Director, Richard Murphy; City Clerk, Kalla Langston; Director of Public Safety/Chief of Police, Tim Ganus; Director of Public Services, Mike Baker; Treasurer, Stephanie Powers; Chamber Executive Director/Main Street Manager Ashley Regal

III. Approve Agenda

Amendments to the agenda to include:

Consent Agenda, removal of Item B- Approve Expenditures for October 11, 2021

Consent Agenda, removal of Item C- Accept Staff Activity Reports

Motion made by Mayor Pro Tem Weedon, Seconded by Commissioner Swem to approve the agenda as amended. Roll call vote carried unanimously.

IV. Public Comment- Agenda Items Only

Craig from Pinnacle Emporium gave thanks to the board for possible revisions of the City's Adult Use marihuana ordinance to allow consumption in specific locations.

Mayor Pro Tem Mark Weedon made a statement that he is no longer with Red Bud Roots, he now will be able to vote on marihuana revisions and ordinances.

VII. Consent Agenda

A. Approve Meeting Minutes

September 27, 2021 Regular Meeting –

[Power went down for a few seconds.]

[Power came back on, but video recording capabilities were lost.]

[No motion made]

VII. Scheduled Matters from the Floor

A. Rick Paniagua, Cannavista Wellness- Requesting approval of use of The Common for a family-friendly concert on October 29th. They have had a number of requests for events. No application is designed for this type of event yet.

Motion made by Mayor Pro Tem Weedon, Seconded by Commissioner Swem to approve the use of The Common for a family-friendly event on October 29th, 2021. Roll call vote carried unanimously.

B. Kotz Sangster- City Attorneys request for a closed section-

Attorneys were not present at this moment during the meeting due to the storm.

Mayor Denison moved to Reports by Department, Committees, Boards until the City Attorneys were able to be present.

IX. Reports by: Departments, Committees, Boards

A. Community Development Department Reports

Community Development Director Rich Murphy received the second downtown façade grant application from Redbud Hardware. He reviewed it and is looking for approval of application. Commissioner Downey asked for discussion, brought up concerns about the dates starting before Jan 1st, 2021. Murphy mentioned that the application included a proration from December 10, 2020 thru January 13th, 2021, as that was thought to be the fairest way to proceed, given the dates included in the program parameters.

Motion made by Commissioner Swem, Seconded by Pro Tem Mark Weedon to approve the Façade Grant Application for Redbud Hardware.

Murphy introduced Ashley Regal, Chamber Executive Director/ Main Street Manager, to the Commissioners. Regal is very excited to be a part of the team. She is also looking forward to getting to know the community and local business leaders.

Murphy then introduced Kalla Langston, City Clerk to the Commissioners. Langston has come from Lincoln Charter Township, where she served as the acting Deputy Clerk since 2018. Langston is also excited to be part of the team at City Hall.

B. Public Safety Department Report-Chief Ganus talked about the Faith & Blue event held over the past weekend. The police department was able to partner with different churches in the area. They were able to do a Q & A at Pastries with Police, and the event went very well. The homecoming parade was also a success, and was one of the biggest homecoming parades he's seen.

Chief Ganus gave an update on the AFG Grant for the Fire Department. That grant was denied. Chief Adams and Chief Ganus are looking into other grants.

Mayor Denison commended Chief Ganus for the police presence downtown and noted how it makes the downtown area safer.

C. Public Services Department Report -Mike Baker gave an update on the USDA loan, which is moving along nicely. Baker noted that the third street project has been delayed due to waiting for the necessary EGLE permits, but that he and Manager Grace have made phone calls to try and push it along. Baker also discussed the progress of the New DPW Building taskforce, and noted that the consensus of the group was to move forward with the 606 Clark Street location and abandon the idea of the 111 Railroad location (old feed mill) because the proposed layout of the building at 111 Railroad was considered less than ideal, especially in

relation to how vehicles would have to enter and exit the site directly onto South Redbud Trail, which is a busy street. Consequently, approval was requested to authorize the City Manager to move forward with ATLA survey work by Wightman on the 606 Clark Street site only, at a cost of \$21,385.

Motion made by Mayor Denison, Seconded by Mayor Pro Tem Weedon to approve the ATLA survey for the new DPW building at 606 Clark Street for the cost of \$21,385. Roll call carried unanimously.

Mike brought up that the rates for water/sewer tap fees need to be updated. Work continues with the potholing associated with the \$68,370 grant awarded to the City's water department to perform a distribution system materials inventory.

With the City Attorneys now present, Mayor Denison asked to go into closed session at 7:33 p.m.

Motion made by Commissioner Downey, Seconded by Mayor Pro Tem Weedon, to go into closed session pursuant to MCL 15.268(h), to consider matters subject to attorney-client privilege. Roll call vote carried unanimously.

Mayor Denison asked to go back to open session at 8:42 p.m.

Motion made by Mayor Pro Tem Weedon, seconded by Commissioner Downey to go into open session. Roll call vote carried unanimously.

D. Treasurer's Report -Treasurer Stephanie Powers provided a brief report regarding the city financials. Stephanie was able to get the 19 accounts down to 4 accounts.

E. Buchanan Area Recreation Board Report- Consider Approval of the Buchanan Area Recreation Board's request to amend their bylaws to add two new members to the BARB committee, as representatives of Buchanan Township, in furtherance of the City's efforts with Buchanan Township to create a Joint Recreation Plan.

Motion made by Mayor Pro Tem Weedon, Seconded by Commissioner Swem, to allow the BARB to amend their bylaws to add two new members to the BARB committee, as representatives of Buchanan Township. Roll call vote carried unanimously.

F. Niles-Buchanan-Cass-Area Transportation Study Policy & Technical Advisory Committee Report- NBC representative Don Ryman reported via email to Manager Grace that the contract has been let for 2022 construction on River Road Bridge, with U.S. 12 from the Galien Township Line East to Mayflower Road complete and another course of asphalt surfacing to be done in 2022. There was also an update on the project to connect the U.S. 31 Bypass from the Michigan state line to I-94, which should also be completed by 2022. Manager Grace thanked Mr. Ryman for his work.

G. Buchanan Area Fine Arts Council Report- The BAFAC requests that the City Commission consider approving the BAFAC's request to transition their banking account, which is currently housed at TCF/Huntington, to be moved over to Honor Credit Union, at the end of the calendar year, with the new account to include the Treasurer and City Manager as named signatories, along with the BAFAC Chair, Secretary, and Treasurer (as the BAFAC expresses a need to be able to sign checks on the spot to cover supply costs, etc.).

Motion made by Mayor Pro Tem Weedon, Seconded by Commissioner Swem to transition their bank accounts from TCF/Huntington to Honor Credit Union at the end of the calendar year, along with requested updates to their signatories. Roll call vote carried unanimously.

H. Buchanan Tree Friends Report- The Tree Friends want to remind everyone of the Re-Leaf tree planting scheduled for Saturday, October 16th, along with an ongoing request for volunteers—including a new request for a “Safety Officer” volunteer for any first-aid needs.

X. Unfinished Business- none

XI. New Business

Ethics Policies, City-Owned Land Sale/ Development Policies and a proposed City Manager Performance Review form were given to the City Attorney for final drafts. (Parts B and D of new business was the same topic)

XII. Communications

A. BS&A Full Implementation Delay- Due to staff changes in the Clerk Cashier position, along with software compatibility delays from the City’s water meter software company Sensus, full implementation of the City’s new BS&A financial accounting software will take place in late October, as opposed to late September, as previously projected. Consequently, budget amendment requests are anticipated to be presented in November.

B. Municode Website Transition- Due to staff changes in the City Clerk position, full migration of the City’s website from its current platform over to the new Municode website is now anticipated to take place in November, as opposed to October, as previously projected.

C. Andrews University’s “Vision for Buchanan” Implementation Ahead of Schedule- City Hall administrative staff hoped that implementation of some of the larger commercial aspects of the recently approved “Vision for Buchanan” plan would likely start to fall into place within around 12 to 18 months of approval; however, we are happy to report that several key aspects of the plan are currently heading towards development already! Though the details of the developments are currently confidential until all properties are through the closing process, the City administration hopes to report specifics of the exciting development projects very soon!

D. Redistricting- U.S. Congressman Fred Upton, along with State Senator Kim LaSata’s staff liaison, each informed Manager Grace during a recent meeting that the “Michigan Independent Citizens Redistricting Commission” has recently released a proposed redistricting plan that would divide Berrien County into four separate sections, which would generally weaken the political power of the County and the Region as a whole. Consequently, Upton and LaSata are both encouraging people in Berrien County to contact the Redistricting Commission to object to the current plan. Details of the plan, as well as a portal to submit comments, are both available at the following website: <https://www.michigan.gov/micrc/> XIII.

Public Comment - Non-Agenda Items Only (3-minute limit)

Rebecka Hoyt- Enjoyed the Faith in Blue event. Brought attention that roads need to be maintained before all parades, not just the Memorial Day parade, but also the homecoming parade, as well as other parades the city participates in. She also noted that the roads leading into town are much better than the downtown areas. Also, the 14th issue of the Buchanan Chronical comes out this Saturday.

XIV. Executive Comments

A. City Manager Comments- Thanked residents for braving the storm to participate in the meeting.

B. Commissioners Comments-

Commissioner Swem- Wanting to see the USDA loan plan put together.

Mayor Pro Tem Weedon- Asked about the water bills with it being a substantial change. City Manager Grace explained that BS&A and Senus and not communicating well behind scenes, no error in the data, but currently unable to pull up the data on our side.

Commissioner Downey- no comment

C. Mayor Comments-

Still need Tree Planting volunteers for October 16 starting at 8:45- the group will meet at Buchanan City Hall, 302 N. Red Bur Trail.

Special Thanks to Ashley Hanson for her work on the Farmer's Market. The last market of the season was held on October 9th, 2021. Mayor Denison was proud to say it was a successful year!

XV. Adjourn

Motion made by Commissioner Downey, Seconded by Commissioner Swem to adjourn the meeting at 9:07 p.m. Roll call unanimously carried.

MINUTES

I. Call to Order

Mayor Denison called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

II. Roll Call

PRESENT: Mayor Sean Denison, Mayor Pro Tem Mark Weedon, Commissioner Cameron Downey, Commissioner Larry Money, Commissioner Patrick Swem

ABSENT: None

STAFF: Community Development Director, Richard Murphy; City Clerk, Barbara Pitcher; Director of Public Safety/Chief of Police, Tim Ganus; Director of Public Services, Mike Baker; Assistant Fire Chief, Robert Blaylock; Treasurer, Stephanie Powers; Police Officer, Nicholas Pensari

GUESTS: Jason Lietz, Rebecka Hoyt, Norma Ferris, Fran Terry, Ralph McDonald, Molly Thornton, Del DeMao, Dan Vigansky, and 3 others

III. Approve Agenda

Amendments to the agenda to include:

Unfinished Business, Item A - Fire Department Equipment Request
New Business, Item D - Purchase of City Phone

Motion made by Mayor Pro Tem Weedon, Seconded by Commissioner Money to approve the agenda as amended. Roll call vote carried unanimously.

IV. Public Comment - Agenda Items Only (3-minute limit)

Dan Vigansky - Spoke regarding his request to have an item added to the agenda that was not. Disagrees with all the add-ons to the agenda and stated the deadline should be on Wednesday.

V. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Approve Minutes

September 13, 2021, Regular Meeting; September 20, 2021, Special Meeting Minutes.

B. Approve Expenditures for September 27, 2021

C. Banner Placement Request Form

Approve banner placement request from Ann Tuite on behalf of the Buchanan Tree Friends for a large horizontal banner to hang on South Redbud From October 1-17, 2021 to advertise grant-funded tree planting on October 16, 2021.

Approve banner placement request from the Buchanan Area Chamber of Commerce for a large horizontal banner to hang on South Redbud from Nov. 12th-29th to advertise the White Saturday Shop Local Event that will be held the weekend after Thanksgiving.

D. Street Closure Request

Pending internal approvals, approve the request from Sarah Gault at the Buchanan District Library for a street closure on Days Avenue from Front to the Library parking lot on Saturday, October 2, from 2:30-4:30 p.m. to accommodate the Pumpkin Jamboree Pedal Pull. This request was withdrawn by the applicant prior to the meeting.

Pending internal approvals, approve a street closure on Front Street from Duck Pond Park to Oak Street on Fri., Oct. 8th from 6:00 p.m. - 7:00 p.m. for the Homecoming Parade.

E. Accept Staff Activity Briefings

Motion made by Commissioner Downey, Seconded by Mayor Pro Tem Weedon to accept the consent agenda as presented. Roll call vote carried unanimously.

VI. **Scheduled Matters from the Floor** *(if any)*

None

VII. **Reports by: Departments, Committees, Boards**

A. Public Services Report

Update on DPW Building Committee and staff transitions.

B. Public Safety Report

Update on the hiring of a new police officer.

Ganus introduces new police officer Nicholas Pensari. Pensari addressed the Commission and discusses his background and reasons for choosing Buchanan. He has been on board for three weeks working alongside Office Dave Capron.

Money asked if Pensari would be working downtown. Ganus indicated he would be placing a more seasoned officer downtown. Doney asked about the foot patrols, as he's witnessed many U-turns and some shouting matches downtown. Although the addition of Pensari will bolster the department's numbers, they are still short-staffed while Pensari is in training. The department is doing the best it can to be responsive and asks for the public to call if there are issues that need to be addressed. Weedon welcomed Pensari, stating we are the Nicest Place in America, and we also have "peace" officers.

C. Community Development Director Report

Addendums to be considered for Facade and Restaurant Incentive Programs.

Request for approval of Downtown Façade Program application by Molly Thornton and Union Coffee House, 115 E. Front St.

There was considerable discussion regarding addendums to the incentive programs, but no motions on the items.

Motion made by Commissioner Swem, Seconded by Commissioner Money to approve the Downtown Façade Program application of Molly Thornton and Union Coffee Hous, 115 E. Front St. Roll call vote carried by majority with Denison abstaining due to a conflict of interest, as he is quoting and providing the signage included in the application.

Voting Yea: Mayor Pro Tem Weedon, Commissioner Downey, Commissioner Money,

Commissioner Swem

Voting Abstaining: Mayor Denison

Vigansky had an outburst in objection to process and conflict of interest and was ordered removed by the Mayor.

VIII. Unfinished Business

A. Fire Department Equipment Request

Ganus revisited the issue of an AFG grant for Self Contained Breathing Apparatus (SBCA) for the Fire Department which need to be replaced as they have or soon will come to the end of their lifespan. Additionally, the standards are continually being raised. The City of Buchanan Fire Department applied for a grant with a regional coalition of fire departments and is requesting a 10% match from the City in the amount of \$8,391.30.

Motion made by Commissioner Money, Seconded by Commissioner Swem to approve a 10% match of \$8,391.30 for SBCA units. Roll call vote carried unanimously.

Weedon asked someone to look into how tight the fire hydrants are tightened. Baker indicated that they will be exercising all hydrants during the upcoming hydrant flush and tight ones will be addressed.

IX. New Business

A. Sardor Vakhidov, Blackbird LLC Adult Use Marihuana Class C Grow Permit Application

Consider approval of an Adult Use Class C Grow Facility at 402-404 S. Oak St., Buchanan, Michigan, 49107. Sardor Vakhidov, Blackbird LLC submitted their application and received approval from the Planning Commission on September 14, 2021.

Murphy indicated the only outstanding items are background checks from a few larger municipalities which usually take longer to process. He recommends approval contingent upon a favorable background check.

Downey and Swem expressed their concerns regarding licensed businesses that have not yet opened. Denison agreed there is a need to look at the renewal process.

Motion made by Commissioner Swem, Seconded by Commissioner Downey to approve the Adult Use Class C Grow Facility at 402-404 S. Oak St., Buchanan, Michigan, 49107, Sardor Vakhidov, Blackbird LLC, contingent upon a complete and favorable background check. Roll call vote carried by majority with Weedon abstaining with a conflict of interest due to his employment in the cannabis industry.

***Voting Yea: Mayor Denison, Commissioner Downey, Commissioner Money, Commissioner Swem
Voting Abstaining: Mayor Pro Tem Weedon***

B. Buchanan Master Plan 2021

Consider adoption of Resolution No. 2021.09/236 to adopt Buchanan City Master Plan 2021.

Planning Commission Chair, Jason Lietz discussed the Master Plan process and thanked Murphy, Marcy Hamilton of the Southwest Michigan Planning Commission, the City Commission, and Richard Gault and Dale Toerne who provided significant input. Highlights of the plan include community involvement in the development plan, and an action plan that contains 51 specific action items which call out individual or department leads for each item. The Planning Commission

has adopted the Master Plan but also seeks support from the City Commission. Denison expressed gratitude for Leitz' thoroughness and leadership on the Planning Commission.

Motion made by Commissioner Money, Seconded by Mayor Pro Tem Weedon to adopt Resolution No. 2021.09/236 to adopt Buchanan City Master Plan 2021. Roll call vote carried unanimously.

C. Redevelopment Ready Communities

Review and discuss the MEDC Redevelopment Ready Communities baseline report for the City of Buchanan.

Consider adoption of Resolution 2021.09/237 Authorizing the Implementation of Recommendations Necessary to Receive Redevelopment Ready Communities Certification from the Michigan Economic Development Corporation (MEDC).

Denison explained the RRC report and the work ahead of the City. He addressed the issue of an email from a member of the public, not on the original report distribution list, who felt the need to contact the MEDC with a laundry list of complaints. He expressed that this individual's actions, as well as the board member who provided the report and email contacts, were counterproductive.

Murphy said this is a way for the State to give us a roadmap and help those who help themselves. He will be participating in training for the next 9 weeks. The goal is to become certified. By statute, the Commission must authorize to move forward.

Motion made by Commissioner Swem, Seconded by Mayor Pro Tem Weedon to adopt Resolution 2021.09/237 authorizing the implementation of recommendations necessary to receive Redevelopment Ready Communities Certification from the Michigan Economic Development Corporation (MEDC). Roll call vote carried unanimously.

D. Purchase of City Phone

Consider the sale of the City-issued iPhone 11 Pro Max to Barbara Pitcher upon her resignation, for the trade-in value of \$430.

Motion made by Commissioner Money, Seconded by Mayor Pro Tem Weedon to authorize the sale of the City-issued iPhone 11 Pro Max to Barbara Pitcher upon her resignation, for the trade-in value of \$430. Roll call vote carried by majority.

Voting Yea: Mayor Denison, Mayor Pro Tem Weedon, Commissioner Downey, Commissioner Money

Voting Nay: Commissioner Swem

X. **Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

A. Southwest Michigan Tourist Council

In a letter included in the agenda packet, the Council reflects on 2020 and looks forward to plans for 2021.

B. Volunteers Needed for Tree Planting - October 16

ReLeaf Michigan, a non-profit tree organization, is partnering with the City of Buchanan, Buchanan Tree Friends, St. Joseph River Basin Commission, the Indiana DNR, Davey Resource Group, and the MDNR – Urban and Community Forestry Program to plant 50 trees on Saturday, October 16, 2021, at Buchanan City Hall and along East Front Street, Buchanan Middle School, and 3rd Street. Trees

provide many benefits to communities such as shade, improving economic vitality of commercial districts, absorbing stormwater, and reducing carbon in our atmosphere.

Funding for the program is provided through a US Forest Service Great Lakes Restoration Initiative grant awarded to ReLeaf Michigan to support and expand local capacity to manage community forest and trees. Tree locations were determined based on the results of a tree canopy assessment, which identified areas where trees would have the most environmental, economic, and aesthetic impact.

Masks are recommended. Volunteers are asked to wear closed-toe shoes, comfortable clothing and bring a shovel and work gloves if they have them. The group will meet at Buchanan City Hall, 302 N. Red Bud Trail at 8:45 a.m. to sign in and enjoy refreshments. Volunteers will then watch a planting demonstration from ReLeaf Michigan's tree experts.

Event occurs rain or shine. No planting experience is necessary, and families are encouraged. Join us for the morning and leave an environmental legacy that will add to the beauty and health of your community for generations. We hope to see you there!

Special thanks to city officials and the Buchanan Tree Friends for their much-appreciated collaboration to enhance this wonderful community.

Where: Buchanan City Hall, 302 N. Red Bud Trail, Buchanan, MI 49107

When: Saturday, October 16th from 8:45 a.m. to 1 p.m.

Sponsors: ReLeaf Michigan (www.ReLeafMichigan.org)
City of Buchanan
St. Joseph River Basin Commission
US Forest Service
Davey Resource Group
Indiana DNR
MDNR – Urban and Community Forestry Program

Cost: This event is free! RSVPs are appreciated. RSVP to www.ReLeafMichigan.org/rsvp

For questions, call Ann Tuite (312) 662-3149 or email treefriends@cityofbuchanan.com.

XI. Public Comment - Non-Agenda Items Only (3-minute limit)

Norma Ferris - Expressed excitement that the Dial-A-Ride contract is complete. Riders have tickets and will be getting new brochures.

XII. Executive Comments

A. City Manager Comments – Not present

B. Commissioner Comments

Money - Welcomed Nick Pensari and thanked Chief Ganus for his due diligence in getting a new officer here. Wished the best of luck to Pitcher in her new endeavors. Wished a happy anniversary to Mike Baker.

Swem - Asked Murphy to take notes and give them to the City Manager as he was hoping to get an update on where we are with the City Attorneys regarding the City Manager's review process. Things he wants discussed - not necessarily as part of her review - are the progress on the Master Plan action plan, progress on RRC action plan, and 2023 Infrastructure plan, 2022 DPW building,

fire and police strategy for their buildings, and the Brownfield Board. Also wanted to ensure the Tyler Ganus is on the next agenda to present a resolution on behalf of the Landfill.

Weedon - Wished best of luck to Pitcher and thanked her for her time. He knows she put in a lot of hard work and many, many long hours to get the Commission as much information as she possibly could, and really appreciates the help she provided to get to this point.

Commissioner Downey had no comments.

C. Mayor Comments -

Stated he likes to keep these meeting as laid back as possible and likes feedback but asks people be respectful and not talk or shout over one another. He spoke regarding Vigansky's public comment and later eruption stating he and the City Manager decided not to put the item on the agenda because it really wasn't relevant. The issue had already been decided and the Commission would be spinning its wheels to cover the same things over and over. Vigansky was notified why his request was not granted. Encouraged people to show up to plant trees. Thanked Chief Ganus Thanked Pitcher and acknowledged she put in a lot of hard work and a lot of time which is appreciated.

XIII. Adjourn

Motion made by Commissioner Money, Seconded by Mayor Pro Tem Weedon to adjourn the meeting at 8:26 p.m. Roll call vote carried unanimously.

Barbara A. Pitcher, City Clerk

Mayor Sean Denison

Emailed Financials from Bookkeeper Marcia Johnson for Oct 25

Please see the attached the Invoice Journal Report and the Journals Posting Report for the Commission Meeting on October 25, 2021. The tentative proposed payables check run is **\$497,764.67** which includes the progress billing from Davis Construction in the amount of \$475,059.78. In addition to the total of \$497,764.67 there is the matter of the final approval of the check run from last commission meeting on 10/11/2021. Please see the attached Check Register with Notes.

Thank you,
Marcia L. Johnson

P.S. This could change based on any last minute invoices that need to be added (Custom Computer) or any tax payments that I am not aware of. Please also let me know if you have any questions/concerns or if you would like me to change anything.

Note from Manager Grace Regarding Financials

We sincerely appreciate the City Commission's patience as we continue to work out minor bugs related to the transition from Fund Balance to BS&A, as we discovered last week that the new BS&A setup for tax was not linked properly with our General Ledger, causing a minor delay in payables this cycle. BS&A has now provided a "band-aid" fix as they work to find a more permanent solution to the issue.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/20/2021	AP	ABHISHEK JAGDALE			
AP Trx #: 41357					
		MISCELLANEOUS	101-172.000-962.000	1,530.00	
		Vnd: MISC Invoice: 2021_01_2409	101-000.000-202.000		1,530.00
		Expected Check Run: 10/25/2021			
				<u>1,530.00</u>	<u>1,530.00</u>
10/20/2021	AP	ASHLEY HANSON			
AP Trx #: 41358					
		MARKET MASTER FEES	107-435.000-707.000	689.00	
		Vnd: 0562 Invoice: 10092021	107-000.000-202.000		689.00
		Expected Check Run: 10/25/2021			
				<u>689.00</u>	<u>689.00</u>
10/20/2021	AP	BERRIEN COUNTY ROAD COMMISSION			
AP Trx #: 41359					
		ROAD MAIN. MATERIAL & SUPPLIES	202-463.000-782.000	2,973.64	
		Vnd: 0347 Invoice: 2873	202-000.000-202.000		2,973.64
		Expected Check Run: 10/25/2021			
				<u>2,973.64</u>	<u>2,973.64</u>
10/20/2021	AP	BETH CHUBB			
AP Trx #: 41360					
		MISCELLANEOUS	107-435.000-756.014	110.86	
		Vnd: 0643 Invoice: 10132021	107-000.000-202.000		110.86
		Expected Check Run: 10/25/2021			
				<u>110.86</u>	<u>110.86</u>
10/20/2021	AP	CINTAS CORP.			
AP Trx #: 41361					
		CONTRACTUAL	101-265.000-818.000	66.83	
		Vnd: 0183 Invoice: 4090458772	101-000.000-202.000		66.83
		Expected Check Run: 10/25/2021			
				<u>66.83</u>	<u>66.83</u>
10/20/2021	AP	CINTAS CORP.			
AP Trx #: 41362					
		CONTRACTUAL	101-265.000-818.000	71.37	
		Vnd: 0183 Invoice: 4095739916	101-000.000-202.000		71.37
		Expected Check Run: 10/25/2021			
				<u>71.37</u>	<u>71.37</u>

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/20/2021	AP	CINTAS CORP.			
AP Trx #: 41363					
		CONTRACTUAL	101-265.000-818.000	71.37	
		Vnd: 0183 Invoice: 4098444324	101-000.000-202.000		71.37
		Expected Check Run: 10/25/2021		<u>71.37</u>	<u>71.37</u>
10/20/2021	AP	CMP DISTRIBUTORS			
AP Trx #: 41364					
		MISCELLANEOUS	101-301.000-962.000	400.00	
		LEGAL FEES	101-301.000-826.000	305.00	
		UNIFORMS	101-301.000-768.000	150.00	
		RADIO MAINTENANCE	101-301.000-851.000	450.00	
		Vnd: 0352 Invoice: 68941	101-000.000-202.000		1,305.00
		Expected Check Run: 10/25/2021		<u>1,305.00</u>	<u>1,305.00</u>
10/20/2021	AP	COMCAST CABLE			
AP Trx #: 41365					
		TELEPHONE, INTERNET, CABLE	501-590.000-853.000	191.47	
		TELEPHONE, INTERNET, CABLE	101-276.000-853.000	183.12	
		MISCELLANEOUS	101-269.000-962.000	102.61	
		TELEPHONE, INTERNET, CABLE	101-336.000-853.000	102.61	
		UTILITIES	101-271.440-921.000	102.61	
		UTILITIES	101-271.435-921.000	102.61	
		UTILITIES	101-271.430-921.000	102.59	
		Vnd: 1722 Invoice: 10012021	501-000.000-202.000		191.47
		Vnd: 1722 Invoice: 10012021	101-000.000-202.000		696.15
		Expected Check Run: 10/25/2021		<u>887.62</u>	<u>887.62</u>
10/20/2021	AP	CRAIG BILLINGTON			
AP Trx #: 41366					
		POLICE RESERVES	701-000.000-150.000	48.00	
		Vnd: MISC Invoice: 10122021	701-000.000-202.000		48.00
		Expected Check Run: 10/25/2021		<u>48.00</u>	<u>48.00</u>
10/20/2021	AP	DALE J. PAYEUR			
AP Trx #: 41367					
		TREE REMOVAL/REPLACEMENT	202-468.000-836.000	4,275.00	
		Vnd: 1969 Invoice: 813572 & 813573	202-000.000-202.000		4,275.00
		Expected Check Run: 10/25/2021		<u>4,275.00</u>	<u>4,275.00</u>

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/20/2021	AP	DAVIS CONSTRUCTION, INC.			
AP Trx #: 41368					
		OXIDATION DITCH BOND	501-590.000-870.000	475,059.78	
		Vnd: 1617 Invoice: C693-17	501-000.000-202.000		475,059.78
		Expected Check Run: 10/25/2021			
				475,059.78	475,059.78
10/20/2021	AP	DIANA SELIR			
AP Trx #: 41369					
		POLICE RESERVES	701-000.000-150.000	48.00	
		Vnd: 1574 Invoice: 10122021	701-000.000-202.000		48.00
		Expected Check Run: 10/25/2021			
				48.00	48.00
10/20/2021	AP	DUBOIS-COOPER ASSOCIATES			
AP Trx #: 41370					
		MAINTENANCE - EQUIPMENT	501-590.000-933.000	399.00	
		Vnd: 1327 Invoice: 21-14748	501-000.000-202.000		399.00
		Expected Check Run: 10/25/2021			
				399.00	399.00
10/20/2021	AP	ELEMENT MATERIALS TECHNOLOGY			
AP Trx #: 41371					
		CONTRACTUAL	501-590.000-818.000	44.69	
		Vnd: 1186 Invoice: EFW278880IN	501-000.000-202.000		44.69
		Expected Check Run: 10/25/2021			
				44.69	44.69
10/20/2021	AP	EMERGENCY VEHICLES PLUS			
AP Trx #: 41372					
		MAINTENANCE - VEHICLE	101-336.000-939.000	626.05	
		Vnd: 0525 Invoice: 016492	101-000.000-202.000		626.05
		Expected Check Run: 10/25/2021			
				626.05	626.05
10/20/2021	AP	GARY Z'S SUB SHOP			
AP Trx #: 41373					
		BUCHANAN TREE FRIENDS	701-000.000-250.091	1,200.00	
		Vnd: MISC Invoice: 10162021	701-000.000-202.000		1,200.00
		Expected Check Run: 10/25/2021			
				1,200.00	1,200.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/20/2021	AP	GENE WESNER AUTOMOTIVE			
AP Trx #: 41374					
		MAINTENANCE - VEHICLE	101-301.000-939.000	248.86	
		Vnd: 1887 Invoice: 17737	101-000.000-202.000		248.86
		Expected Check Run: 10/25/2021			
				248.86	248.86
10/20/2021	AP	GENE WESNER AUTOMOTIVE			
AP Trx #: 41375					
		MAINTENANCE - VEHICLE	101-301.000-939.000	119.56	
		Vnd: 1887 Invoice: 17998	101-000.000-202.000		119.56
		Expected Check Run: 10/25/2021			
				119.56	119.56
10/20/2021	AP	GENE WESNER AUTOMOTIVE			
AP Trx #: 41376					
		MAINTENANCE - VEHICLE	101-301.000-939.000	66.59	
		Vnd: 1887 Invoice: 18010	101-000.000-202.000		66.59
		Expected Check Run: 10/25/2021			
				66.59	66.59
10/20/2021	AP	GRAINGER PARTS			
AP Trx #: 41377					
		OFFICE SUPPLIES	501-590.000-728.000	18.24	
		Vnd: 0115 Invoice: 9080950588	501-000.000-202.000		18.24
		Expected Check Run: 10/25/2021			
				18.24	18.24
10/20/2021	AP	GRAINGER PARTS			
AP Trx #: 41378					
		LAB SUPPLIES	501-590.000-757.000	530.78	
		Vnd: 0115 Invoice: 9080002703	501-000.000-202.000		530.78
		Expected Check Run: 10/25/2021			
				530.78	530.78
10/20/2021	AP	GREAT LAKES COATINGS			
AP Trx #: 41379					
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	191.00	
		Vnd: MISC Invoice: 33369	101-000.000-202.000		191.00
		Expected Check Run: 10/25/2021			
				191.00	191.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/20/2021	AP	INTERNATIONAL CODE COUNCIL			
AP Trx #: 41380					
		MEMBERSHIP AND DUES	101-371.001-831.000	145.00	
		Vnd: 0260 Invoice: 3318981	101-000.000-202.000		145.00
		Expected Check Run: 10/25/2021			
				<u>145.00</u>	<u>145.00</u>
10/20/2021	AP	JOHN LEONARD			
AP Trx #: 41381					
		MISCELLANEOUS SUPPLIES	101-301.000-756.000	17.05	
		Vnd: 0292 Invoice: 10152021	101-000.000-202.000		17.05
		Expected Check Run: 10/25/2021			
				<u>17.05</u>	<u>17.05</u>
10/20/2021	AP	KCI			
AP Trx #: 41382					
		OFFICE SUPPLIES	501-591.000-728.000	353.78	
		POSTAGE	501-591.000-730.000	688.76	
		Vnd: 2120 Invoice: 303521	501-000.000-202.000		1,042.54
		Expected Check Run: 10/25/2021			
				<u>1,042.54</u>	<u>1,042.54</u>
10/20/2021	AP	KELLY L CLARK			
AP Trx #: 41383					
		CONTRACTUAL	101-265.000-818.000	495.00	
		Vnd: 1641 Invoice: 10172021	101-000.000-202.000		495.00
		Expected Check Run: 10/25/2021			
				<u>495.00</u>	<u>495.00</u>
10/20/2021	AP	LARRY SCHMELING			
AP Trx #: 41384					
		POLICE RESERVES	701-000.000-150.000	36.00	
		Vnd: MISC Invoice: 10122021	701-000.000-202.000		36.00
		Expected Check Run: 10/25/2021			
				<u>36.00</u>	<u>36.00</u>
10/20/2021	AP	MARC CAHILL			
AP Trx #: 41385					
		POLICE RESERVES	701-000.000-150.000	48.00	
		Vnd: MISC Invoice: 10122021	701-000.000-202.000		48.00
		Expected Check Run: 10/25/2021			
				<u>48.00</u>	<u>48.00</u>

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/20/2021	AP	MARK FARM SUPPLY			
AP Trx #: 41386					
		Invoice: 58238 Ref#: 22409 (PELLETS FOR DUCK POND)			
		DUCK FEEDER	701-000.000-250.067	77.55	
		Vnd: 2068 Invoice: 58238	701-000.000-202.000		77.55
		Expected Check Run: 10/25/2021		<u>77.55</u>	<u>77.55</u>
10/20/2021	AP	MEAD & WHITE ELECTRIC			
AP Trx #: 41387					
		Invoice: E2013E Ref#: 22410 (OVERPAYMENT REFUND FOR ELECTRIC PERMIT)			
		MEMBERSHIP AND DUES	101-371.001-831.000	76.00	
		Vnd: 2121 Invoice: E2013E	101-000.000-202.000		76.00
		Expected Check Run: 10/25/2021		<u>76.00</u>	<u>76.00</u>
10/20/2021	AP	MELISSA FLICK			
AP Trx #: 41388					
		Invoice: 10122021 Ref#: 22412 (WORKED 7.5 HOURS AT THE FOOTBALL GAMES O)			
		POLICE RESERVES	701-000.000-150.000	90.00	
		Vnd: MISC Invoice: 10122021	701-000.000-202.000		90.00
		Expected Check Run: 10/25/2021		<u>90.00</u>	<u>90.00</u>
10/20/2021	AP	MENARDS			
AP Trx #: 41389					
		Invoice: 84753 Ref#: 22413 (SOLID BLOCK)			
		MISCELLANEOUS SUPPLIES	501-591.000-756.000	30.72	
		Vnd: 0017 Invoice: 84753	501-000.000-202.000		30.72
		Expected Check Run: 10/25/2021		<u>30.72</u>	<u>30.72</u>
10/20/2021	AP	MICHIANA RECYCLING & DISPOSAL			
AP Trx #: 41390					
		Invoice: 11012021 Ref#: 22414 (MONTHLY SERVICE)			
		CONTRACTUAL	101-336.000-818.000	43.65	
		CONTRACTUAL	101-265.000-818.000	46.01	
		CONTRACTUAL	101-265.000-818.000	34.50	
		CONTRACTUAL	101-301.000-818.000	34.50	
		CONTRACTUAL	101-265.000-818.000	34.50	
		Vnd: 2101 Invoice: 11012021	101-000.000-202.000		193.16
		Expected Check Run: 10/25/2021		<u>193.16</u>	<u>193.16</u>
10/20/2021	AP	MICHIANA RURAL WATER ASSOCIATION			
AP Trx #: 41391					
		Invoice: 10062021 Ref#: 22415 (ANDREW WARNER EVENT REGISTRATION FOR PER)			
		EDUCATION AND TRAINING	501-590.000-960.000	195.00	
		Vnd: 2122 Invoice: 10062021	501-000.000-202.000		195.00
		Expected Check Run: 10/25/2021		<u>195.00</u>	<u>195.00</u>

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/20/2021	AP	MILLER INDUSTRIAL GASES			
AP Trx #: 41392					
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	22.82	
		Vnd: 1663 Invoice: INV000243052	101-000.000-202.000		22.82
		Expected Check Run: 10/25/2021			
				22.82	22.82
10/20/2021	AP	MILLER INDUSTRIAL GASES			
AP Trx #: 41393					
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	291.58	
		Vnd: 1663 Invoice: INV000241766	101-000.000-202.000		291.58
		Expected Check Run: 10/25/2021			
				291.58	291.58
10/20/2021	AP	MMTA			
AP Trx #: 41394					
		MEMBERSHIP AND DUES	101-172.000-831.000	75.00	
		Vnd: 1567 Invoice: 4493	101-000.000-202.000		75.00
		Expected Check Run: 10/25/2021			
				75.00	75.00
10/20/2021	AP	OFFICE DEPOT			
AP Trx #: 41395					
		OFFICE SUPPLIES	101-301.000-728.000	117.98	
		Vnd: 0019 Invoice: 201037110001	101-000.000-202.000		117.98
		Expected Check Run: 10/25/2021			
				117.98	117.98
10/20/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41396					
		CONTRACTUAL	101-265.000-818.000	80.00	
		Vnd: 0866 Invoice: 26247	101-000.000-202.000		80.00
		Expected Check Run: 10/25/2021			
				80.00	80.00
10/20/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41397					
		CONTRACTUAL	101-265.000-818.000	80.00	
		Vnd: 0866 Invoice: 26244	101-000.000-202.000		80.00
		Expected Check Run: 10/25/2021			
				80.00	80.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/20/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41398					
		CONTRACTUAL	101-265.000-818.000	88.00	
		Vnd: 0866 Invoice: 26243	101-000.000-202.000		88.00
		Expected Check Run: 10/25/2021		<u>88.00</u>	<u>88.00</u>
10/20/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41399					
		CONTRACTUAL	101-265.000-818.000	270.00	
		Vnd: 0866 Invoice: 26404	101-000.000-202.000		270.00
		Expected Check Run: 10/25/2021		<u>270.00</u>	<u>270.00</u>
10/20/2021	AP	PRIDE THE PORTABLE TOILET			
AP Trx #: 41400					
		CONTRACTUAL	101-265.000-818.000	168.00	
		Vnd: 0866 Invoice: 26403	101-000.000-202.000		168.00
		Expected Check Run: 10/25/2021		<u>168.00</u>	<u>168.00</u>
10/20/2021	AP	RIDGE NAPA AUTO PARTS			
AP Trx #: 41401					
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	94.52	
		Vnd: 0165 Invoice: 635488	101-000.000-202.000		94.52
		Expected Check Run: 10/25/2021		<u>94.52</u>	<u>94.52</u>
10/20/2021	AP	RIDGE NAPA AUTO PARTS			
AP Trx #: 41402					
		MAINTENANCE - EQUIPMENT	101-441.000-933.000	136.70	
		Vnd: 0165 Invoice: 635866	101-000.000-202.000		136.70
		Expected Check Run: 10/25/2021		<u>136.70</u>	<u>136.70</u>
10/20/2021	AP	RIDGE NAPA AUTO PARTS			
AP Trx #: 41403					
		MAINTENANCE - EQUIPMENT	501-590.000-933.000	359.90	
		Vnd: 0165 Invoice: 635498	501-000.000-202.000		359.90
		Expected Check Run: 10/25/2021		<u>359.90</u>	<u>359.90</u>

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/20/2021	AP	ROBERT ADAMS			
AP Trx #: 41404					
		MISCELLANEOUS SUPPLIES	101-336.000-756.000	54.04	
		Vnd: 0084 Invoice: 101421	101-000.000-202.000		54.04
		Expected Check Run: 10/25/2021		<u>54.04</u>	<u>54.04</u>
10/20/2021	AP	ROSE PEST SOLUTIONS			
AP Trx #: 41405					
		CONTRACTUAL	101-265.000-818.000	300.00	
		Vnd: 0304 Invoice: 150538383	101-000.000-202.000		300.00
		Expected Check Run: 10/25/2021		<u>300.00</u>	<u>300.00</u>
10/20/2021	AP	RUBICON COMPUTERS			
AP Trx #: 41406					
		MAINTENANCE - EQUIPMENT	501-590.000-933.000	84.95	
		Vnd: 0138 Invoice: 3124	501-000.000-202.000		84.95
		Expected Check Run: 10/25/2021		<u>84.95</u>	<u>84.95</u>
10/20/2021	AP	SEMCO ENERGY GAS COMPANY			
AP Trx #: 41407					
		UTILITIES	101-441.000-921.000	33.07	
		UTILITIES	501-591.000-921.000	16.08	
		UTILITIES	101-265.000-921.000	30.44	
		UTILITIES	501-590.000-921.000	256.39	
		UTILITIES	101-269.000-921.000	24.62	
		UTILITIES	101-301.000-921.000	13.37	
		Vnd: 0155 Invoice: 09292021	101-000.000-202.000		101.50
		Vnd: 0155 Invoice: 09292021	501-000.000-202.000		272.47
		Expected Check Run: 10/25/2021		<u>373.97</u>	<u>373.97</u>
10/20/2021	AP	STAR UNIFORM			
AP Trx #: 41408					
		RADIO MAINTENANCE	101-301.000-851.000	207.50	
		Vnd: 1358 Invoice: 13560-2	101-000.000-202.000		207.50
		Expected Check Run: 10/25/2021		<u>207.50</u>	<u>207.50</u>
10/20/2021	AP	STAR UNIFORM			
AP Trx #: 41409					
		UNIFORMS	101-301.000-768.000	207.50	
		Vnd: 1358 Invoice: 13560-2A	101-000.000-202.000		207.50
		Expected Check Run: 10/25/2021		<u>207.50</u>	<u>207.50</u>

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/20/2021	AP	STAR UNIFORM	Invoice: 13646-2 Ref#: 22435(REPLACEMENT DRESS SHIRT)		
AP Trx #: 41410		UNIFORMS	101-336.000-768.000	50.95	
		Vnd: 1358 Invoice: 13646-2	101-000.000-202.000		50.95
		Expected Check Run: 10/25/2021		<u>50.95</u>	<u>50.95</u>
10/20/2021	AP	STATE OF MICHIGAN	Invoice: BLR459704 Ref#: 22416(BOILER INSPECTION CITY HALL)		
AP Trx #: 41411		MAINTENANCE-BUILDINGS	101-265.000-931.000	60.00	
		Vnd: 0376 Invoice: BLR459704	101-000.000-202.000		60.00
		Expected Check Run: 10/25/2021		<u>60.00</u>	<u>60.00</u>
10/20/2021	AP	SWEET C. ROBINSON	Invoice: 10122021 Ref#: 22436(WORKED FOUR HOURS AT THE FOOTBALL GAME O)		
AP Trx #: 41412		POLICE RESERVES	701-000.000-150.000	48.00	
		Vnd: 1784 Invoice: 10122021	701-000.000-202.000		48.00
		Expected Check Run: 10/25/2021		<u>48.00</u>	<u>48.00</u>
10/20/2021	AP	TINA SPURLOCK	Invoice: 092262 Ref#: 22437(CLEANING SERVICE FOR PD FOR OCTOBER)		
AP Trx #: 41413		MAINTENANCE-BUILDINGS	101-301.000-931.000	120.00	
		Vnd: 1448 Invoice: 092262	101-000.000-202.000		120.00
		Expected Check Run: 10/25/2021		<u>120.00</u>	<u>120.00</u>
10/20/2021	AP	TINA SPURLOCK	Invoice: 181365 Ref#: 22438(CLEANING CITY CENTER FOR OCTOBER)		
AP Trx #: 41414		MAINTENANCE-BUILDINGS	101-265.000-931.000	60.00	
		Vnd: 1448 Invoice: 181365	101-000.000-202.000		60.00
		Expected Check Run: 10/25/2021		<u>60.00</u>	<u>60.00</u>
10/20/2021	AP	TWIN CITY AWARDS & TROPHIES	Invoice: 31959 Ref#: 22439(FOUR SERVICE AWARD PLAQUES FOR AWARDS BA)		
AP Trx #: 41415		MISCELLANEOUS SUPPLIES	101-336.000-756.000	400.00	
		Vnd: 1699 Invoice: 31959	101-000.000-202.000		400.00
		Expected Check Run: 10/25/2021		<u>400.00</u>	<u>400.00</u>

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/20/2021	AP	USA BLUE BOOK			
AP Trx #: 41416					
		MAINTENANCE - EQUIPMENT	501-591.000-933.000	174.65	
		Vnd: 0388 Invoice: 743921	501-000.000-202.000		174.65
		Expected Check Run: 10/25/2021			
				<u>174.65</u>	<u>174.65</u>
10/20/2021	AP	VITAL RECORDS CONTROL			
AP Trx #: 41417					
		CONTRACTUAL	101-265.000-818.000	75.00	
		Vnd: 0595 Invoice: 2275739	101-000.000-202.000		75.00
		Expected Check Run: 10/25/2021			
				<u>75.00</u>	<u>75.00</u>
10/20/2021	AP	WATSONS TREE SERVICE			
AP Trx #: 41418					
		MAINTENANCE-GROUNDS	101-441.000-932.000	380.00	
		Vnd: 1833 Invoice: 90848	101-000.000-202.000		380.00
		Expected Check Run: 10/25/2021			
				<u>380.00</u>	<u>380.00</u>
10/20/2021	AP	WELDY SALES AND SERVICE			
AP Trx #: 41419					
		MAINTENANCE - EQUIPMENT	101-276.000-933.000	37.00	
		Vnd: 1763 Invoice: 4675	101-000.000-202.000		37.00
		Expected Check Run: 10/25/2021			
				<u>37.00</u>	<u>37.00</u>
10/20/2021	AP	WELDY SALES AND SERVICE			
AP Trx #: 41420					
		MAINTENANCE - EQUIPMENT	101-276.000-933.000	233.52	
		Vnd: 1763 Invoice: 5788	101-000.000-202.000		233.52
		Expected Check Run: 10/25/2021			
				<u>233.52</u>	<u>233.52</u>
10/20/2021	AP	WELDY SALES AND SERVICE			
AP Trx #: 41421					
		MAINTENANCE - EQUIPMENT	101-276.000-933.000	85.83	
		Vnd: 1763 Invoice: 5786	101-000.000-202.000		85.83
		Expected Check Run: 10/25/2021			
				<u>85.83</u>	<u>85.83</u>
				<u>497,764.67</u>	<u>497,764.67</u>
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000.000-202.000		9,716.43
		ACCOUNTS PAYABLE	107-000.000-202.000		799.86
		ACCOUNTS PAYABLE	202-000.000-202.000		7,248.64

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
		ACCOUNTS PAYABLE	501-000.000-202.000		478,404.19
		ACCOUNTS PAYABLE	701-000.000-202.000		1,595.55
		TOTAL INCREASE IN PAYABLE:			497,764.67

Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
10/20/2021 101-172.000-962.000 101-000.000-202.000	AP	D	87640 2021_01_2409 MISCELLANEOUS ACCOUNTS PAYABLE	INDEPENDENT GRANT CONTRACTOR	1,530.00	1,530.00
					<u>1,530.00</u>	<u>1,530.00</u>
10/20/2021 107-435.000-707.000 107-000.000-202.000	AP	D	87641 10092021 MARKET MASTER FEES ACCOUNTS PAYABLE	MARKET HOURS FROM SEPT. 4TH-OCT. 9TH 20	689.00	689.00
					<u>689.00</u>	<u>689.00</u>
10/20/2021 202-463.000-782.000 202-000.000-202.000	AP	D	87642 2873 ROAD MAIN. MATERIAL & SUPPLIES ACCOUNTS PAYABLE	PAVEMENT MARKING	2,973.64	2,973.64
					<u>2,973.64</u>	<u>2,973.64</u>
10/20/2021 107-435.000-756.014 107-000.000-202.000	AP	D	87643 10132021 MISCELLANEOUS ACCOUNTS PAYABLE	REIMBURSEMENT FOR MARKET EXPENSES	110.86	110.86
					<u>110.86</u>	<u>110.86</u>
10/20/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87644 4090458772 CONTRACTUAL ACCOUNTS PAYABLE	MATS	66.83	66.83
					<u>66.83</u>	<u>66.83</u>
10/20/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87645 4095739916 CONTRACTUAL ACCOUNTS PAYABLE	MATS	71.37	71.37
					<u>71.37</u>	<u>71.37</u>
10/20/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87646 4098444324 CONTRACTUAL ACCOUNTS PAYABLE	MATS	71.37	71.37
					<u>71.37</u>	<u>71.37</u>
10/20/2021 101-301.000-962.000 101-301.000-826.000 101-301.000-768.000 101-301.000-851.000 101-000.000-202.000	AP	D	87647 68941 MISCELLANEOUS LEGAL FEES UNIFORMS RADIO MAINTENANCE ACCOUNTS PAYABLE	VESTS FOR OFFICERS	400.00 305.00 150.00 450.00	1,305.00
					<u>1,305.00</u>	<u>1,305.00</u>

Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
10/20/2021	AP	D	87648 10012021	MONTHLY SERVICE		
501-590.000-853.000			TELEPHONE, INTERNET, CABLE		191.47	
101-276.000-853.000			TELEPHONE, INTERNET, CABLE		183.12	
101-269.000-962.000			MISCELLANEOUS		102.61	
101-336.000-853.000			TELEPHONE, INTERNET, CABLE		102.61	
101-271.440-921.000			UTILITIES		102.61	
101-271.435-921.000			UTILITIES		102.61	
101-271.430-921.000			UTILITIES		102.59	
501-000.000-202.000			ACCOUNTS PAYABLE			191.47
101-000.000-202.000			ACCOUNTS PAYABLE			696.15
					<u>887.62</u>	<u>887.62</u>
10/20/2021	AP	D	87649 10122021	WORKED FOUR HOURS AT FOOTBALL GAME 10/08		
701-000.000-150.000			POLICE RESERVES		48.00	
701-000.000-202.000			ACCOUNTS PAYABLE			48.00
					<u>48.00</u>	<u>48.00</u>
10/20/2021	AP	D	87650 813572 & 813573	STUMP GRINDING		
202-468.000-836.000			TREE REMOVAL/REPLACEMENT		4,275.00	
202-000.000-202.000			ACCOUNTS PAYABLE			4,275.00
					<u>4,275.00</u>	<u>4,275.00</u>
10/20/2021	AP	D	87651 C693-17	PROGRESS BILLING		
501-590.000-870.000			OXIDATION DITCH BOND		475,059.78	
501-000.000-202.000			ACCOUNTS PAYABLE			475,059.78
					<u>475,059.78</u>	<u>475,059.78</u>
10/20/2021	AP	D	87652 10122021	WORKED FOUR HOURS AT THE FOOTBALL GAME O		
701-000.000-150.000			POLICE RESERVES		48.00	
701-000.000-202.000			ACCOUNTS PAYABLE			48.00
					<u>48.00</u>	<u>48.00</u>
10/20/2021	AP	D	87653 21-14748	HEADWORKS CHECK VALVE SPARE PARTS		
501-590.000-933.000			MAINTENANCE - EQUIPMENT		399.00	
501-000.000-202.000			ACCOUNTS PAYABLE			399.00
					<u>399.00</u>	<u>399.00</u>
10/20/2021	AP	D	87654 EFW278880IN	COLLECTION SYSTEM COPPER ANALYSIS		
501-590.000-818.000			CONTRACTUAL		44.69	
501-000.000-202.000			ACCOUNTS PAYABLE			44.69
					<u>44.69</u>	<u>44.69</u>

Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
10/20/2021 101-336.000-939.000 101-000.000-202.000	AP	D	87655 016492 MAINTENANCE - VEHICLE ACCOUNTS PAYABLE	REPAIR OF ENGINE 4621	626.05	626.05
					<u>626.05</u>	<u>626.05</u>
10/20/2021 701-000.000-250.091 701-000.000-202.000	AP	D	87656 10162021 BUCHANAN TREE FRIENDS ACCOUNTS PAYABLE	BOX LUNCHESES BUCHANAN TREE FRIENDS	1,200.00	1,200.00
					<u>1,200.00</u>	<u>1,200.00</u>
10/20/2021 101-301.000-939.000 101-000.000-202.000	AP	D	87657 17737 MAINTENANCE - VEHICLE ACCOUNTS PAYABLE	REPAIR REPLACE REAR WIPER BLADES, BULBS	248.86	248.86
					<u>248.86</u>	<u>248.86</u>
10/20/2021 101-301.000-939.000 101-000.000-202.000	AP	D	87658 17998 MAINTENANCE - VEHICLE ACCOUNTS PAYABLE	REPAIR AND REPLACE OIL CHANGE 46-4	119.56	119.56
					<u>119.56</u>	<u>119.56</u>
10/20/2021 101-301.000-939.000 101-000.000-202.000	AP	D	87659 18010 MAINTENANCE - VEHICLE ACCOUNTS PAYABLE	OIL CHANGE & TIRES ON 46-7	66.59	66.59
					<u>66.59</u>	<u>66.59</u>
10/20/2021 501-590.000-728.000 501-000.000-202.000	AP	D	87660 9080950588 OFFICE SUPPLIES ACCOUNTS PAYABLE	FILE FOLDERS	18.24	18.24
					<u>18.24</u>	<u>18.24</u>
10/20/2021 501-590.000-757.000 501-000.000-202.000	AP	D	87661 9080002703 LAB SUPPLIES ACCOUNTS PAYABLE	FILTERS THE LAB FUME HOOD	530.78	530.78
					<u>530.78</u>	<u>530.78</u>
10/20/2021 101-441.000-933.000 101-000.000-202.000	AP	D	87662 33369 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	FIVE GALLONS FAST DRY	191.00	191.00
					<u>191.00</u>	<u>191.00</u>

Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
10/20/2021 101-371.001-831.000 101-000.000-202.000	AP	D	87663 3318981 MEMBERSHIP AND DUES ACCOUNTS PAYABLE	ICC MEMBERSHIP DUES	145.00	145.00
					<u>145.00</u>	<u>145.00</u>
10/20/2021 101-301.000-756.000 101-000.000-202.000	AP	D	87664 10152021 MISCELLANEOUS SUPPLIES ACCOUNTS PAYABLE	REIMBURSEMENT FOR FLASH LIGHT BATTERIES	17.05	17.05
					<u>17.05</u>	<u>17.05</u>
10/20/2021 501-591.000-728.000 501-591.000-730.000 501-000.000-202.000	AP	D	87665 303521 OFFICE SUPPLIES POSTAGE ACCOUNTS PAYABLE	MONTHLY WATER BILLING	353.78 688.76	1,042.54
					<u>1,042.54</u>	<u>1,042.54</u>
10/20/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87666 10172021 CONTRACTUAL ACCOUNTS PAYABLE	MONTHLY CLEANING CITY HALL	495.00	495.00
					<u>495.00</u>	<u>495.00</u>
10/20/2021 701-000.000-150.000 701-000.000-202.000	AP	D	87667 10122021 POLICE RESERVES ACCOUNTS PAYABLE	WORKED THREE HOURS AT FOOTBALL GAME ON 1	36.00	36.00
					<u>36.00</u>	<u>36.00</u>
10/20/2021 701-000.000-150.000 701-000.000-202.000	AP	D	87668 10122021 POLICE RESERVES ACCOUNTS PAYABLE	WORKED FOUR HOURS AT FOOTBALL GAME ON 10	48.00	48.00
					<u>48.00</u>	<u>48.00</u>
10/20/2021 701-000.000-250.067 701-000.000-202.000	AP	D	87669 58238 DUCK FEEDER ACCOUNTS PAYABLE	PELLETS FOR DUCK POND	77.55	77.55
					<u>77.55</u>	<u>77.55</u>
10/20/2021 101-371.001-831.000 101-000.000-202.000	AP	D	87670 E2013E MEMBERSHIP AND DUES ACCOUNTS PAYABLE	OVERPAYMENT REFUND FOR ELECTRIC PERMIT	76.00	76.00
					<u>76.00</u>	<u>76.00</u>

Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
10/20/2021 701-000.000-150.000 701-000.000-202.000	AP	D	87671 10122021 POLICE RESERVES ACCOUNTS PAYABLE	WORKED 7.5 HOURS AT THE FOOTBALL GAMES O	90.00	90.00
					<u>90.00</u>	<u>90.00</u>
10/20/2021 501-591.000-756.000 501-000.000-202.000	AP	D	87672 84753 MISCELLANEOUS SUPPLIES ACCOUNTS PAYABLE	SOLID BLOCK	30.72	30.72
					<u>30.72</u>	<u>30.72</u>
10/20/2021 101-336.000-818.000 101-265.000-818.000 101-265.000-818.000 101-301.000-818.000 101-265.000-818.000 101-000.000-202.000	AP	D	87673 11012021 CONTRACTUAL CONTRACTUAL CONTRACTUAL CONTRACTUAL CONTRACTUAL ACCOUNTS PAYABLE	MONTHLY SERVICE	43.65 46.01 34.50 34.50 34.50	193.16
					<u>193.16</u>	<u>193.16</u>
10/20/2021 501-590.000-960.000 501-000.000-202.000	AP	D	87674 10062021 EDUCATION AND TRAINING ACCOUNTS PAYABLE	ANDREW WARNER EVENT REGISTRATION FOR PER	195.00	195.00
					<u>195.00</u>	<u>195.00</u>
10/20/2021 101-441.000-933.000 101-000.000-202.000	AP	D	87675 INV000243052 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	AIR GRINDER DISC/TORCH TIP	22.82	22.82
					<u>22.82</u>	<u>22.82</u>
10/20/2021 101-441.000-933.000 101-000.000-202.000	AP	D	87676 INV000241766 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	COVER FOR WELDER/WIRE FOR WELDER	291.58	291.58
					<u>291.58</u>	<u>291.58</u>
10/20/2021 101-172.000-831.000 101-000.000-202.000	AP	D	87677 4493 MEMBERSHIP AND DUES ACCOUNTS PAYABLE	MEMBERSHIP RENEWAL 2022	75.00	75.00
					<u>75.00</u>	<u>75.00</u>
10/20/2021 101-301.000-728.000 101-000.000-202.000	AP	D	87678 201037110001 OFFICE SUPPLIES ACCOUNTS PAYABLE	TONER FOR PD	117.98	117.98
					<u>117.98</u>	<u>117.98</u>

Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
10/20/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87679 26247 CONTRACTUAL ACCOUNTS PAYABLE	FISHER/RUSSELL FIELDS	80.00	80.00
					<u>80.00</u>	<u>80.00</u>
10/20/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87680 26244 CONTRACTUAL ACCOUNTS PAYABLE	RIVER PARK BOAT LAUNCH	80.00	80.00
					<u>80.00</u>	<u>80.00</u>
10/20/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87681 26243 CONTRACTUAL ACCOUNTS PAYABLE	EB CLARK WOODS	88.00	88.00
					<u>88.00</u>	<u>88.00</u>
10/20/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87682 26404 CONTRACTUAL ACCOUNTS PAYABLE	BYSBA ADDED LAST MINUTE	270.00	270.00
					<u>270.00</u>	<u>270.00</u>
10/20/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87683 26403 CONTRACTUAL ACCOUNTS PAYABLE	ACROSS FROM COMMON	168.00	168.00
					<u>168.00</u>	<u>168.00</u>
10/20/2021 101-441.000-933.000 101-000.000-202.000	AP	D	87684 635488 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	GMC PARTS	94.52	94.52
					<u>94.52</u>	<u>94.52</u>
10/20/2021 101-441.000-933.000 101-000.000-202.000	AP	D	87685 635866 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	OIL CHANGE	136.70	136.70
					<u>136.70</u>	<u>136.70</u>
10/20/2021 501-590.000-933.000 501-000.000-202.000	AP	D	87686 635498 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	GENERATOR SERVICE PARTS	359.90	359.90
					<u>359.90</u>	<u>359.90</u>

Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
10/20/2021 101-336.000-756.000 101-000.000-202.000	AP	D	87687 101421 MISCELLANEOUS SUPPLIES ACCOUNTS PAYABLE	REIMBURSEMENT FOR LEATHER SHIELD FOR HEL	54.04	54.04
					<u>54.04</u>	<u>54.04</u>
10/20/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87688 150538383 CONTRACTUAL ACCOUNTS PAYABLE	MONTHLY SERVICE	300.00	300.00
					<u>300.00</u>	<u>300.00</u>
10/20/2021 501-590.000-933.000 501-000.000-202.000	AP	D	87689 3124 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	UPS BATTERY BACKUP	84.95	84.95
					<u>84.95</u>	<u>84.95</u>
10/20/2021 101-441.000-921.000 501-591.000-921.000 101-265.000-921.000 501-590.000-921.000 101-269.000-921.000 101-301.000-921.000 101-000.000-202.000 501-000.000-202.000	AP	D	87690 09292021 UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES ACCOUNTS PAYABLE ACCOUNTS PAYABLE	MONTHLY SERVICE	33.07 16.08 30.44 256.39 24.62 13.37	101.50 272.47
					<u>373.97</u>	<u>373.97</u>
10/20/2021 101-301.000-851.000 101-000.000-202.000	AP	D	87691 13560-2 RADIO MAINTENANCE ACCOUNTS PAYABLE	UNIFORM SHIRT	207.50	207.50
					<u>207.50</u>	<u>207.50</u>
10/20/2021 101-301.000-768.000 101-000.000-202.000	AP	D	87692 13560-2A UNIFORMS ACCOUNTS PAYABLE	SERGEANT BADGE	207.50	207.50
					<u>207.50</u>	<u>207.50</u>
10/20/2021 101-336.000-768.000 101-000.000-202.000	AP	D	87693 13646-2 UNIFORMS ACCOUNTS PAYABLE	REPLACEMENT DRESS SHIRT	50.95	50.95
					<u>50.95</u>	<u>50.95</u>
10/20/2021 101-265.000-931.000 101-000.000-202.000	AP	D	87694 BLR459704 MAINTENANCE-BUILDINGS ACCOUNTS PAYABLE	BOILER INSPECTION CITY HALL	60.00	60.00
					<u>60.00</u>	<u>60.00</u>

Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
10/20/2021 701-000.000-150.000 701-000.000-202.000	AP	D	87695 10122021 POLICE RESERVES ACCOUNTS PAYABLE	WORKED FOUR HOURS AT THE FOOTBALL GAME O	48.00	48.00
					<u>48.00</u>	<u>48.00</u>
10/20/2021 101-301.000-931.000 101-000.000-202.000	AP	D	87696 092262 MAINTENANCE-BUILDINGS ACCOUNTS PAYABLE	CLEANING SERVICE FOR PD FOR OCTOBER	120.00	120.00
					<u>120.00</u>	<u>120.00</u>
10/20/2021 101-265.000-931.000 101-000.000-202.000	AP	D	87697 181365 MAINTENANCE-BUILDINGS ACCOUNTS PAYABLE	CLEANING CITY CENTER FOR OCTOBER	60.00	60.00
					<u>60.00</u>	<u>60.00</u>
10/20/2021 101-336.000-756.000 101-000.000-202.000	AP	D	87698 31959 MISCELLANEOUS SUPPLIES ACCOUNTS PAYABLE	FOUR SERVICE AWARD PLAQUES FOR AWARDS BA	400.00	400.00
					<u>400.00</u>	<u>400.00</u>
10/20/2021 501-591.000-933.000 501-000.000-202.000	AP	D	87699 743921 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	SUCTION LINE STRAINER	174.65	174.65
					<u>174.65</u>	<u>174.65</u>
10/20/2021 101-265.000-818.000 101-000.000-202.000	AP	D	87700 2275739 CONTRACTUAL ACCOUNTS PAYABLE	SHREDDING	75.00	75.00
					<u>75.00</u>	<u>75.00</u>
10/20/2021 101-441.000-932.000 101-000.000-202.000	AP	D	87701 90848 MAINTENANCE-GROUNDS ACCOUNTS PAYABLE	TOPSOIL	380.00	380.00
					<u>380.00</u>	<u>380.00</u>
10/20/2021 101-276.000-933.000 101-000.000-202.000	AP	D	87702 4675 MAINTENANCE - EQUIPMENT ACCOUNTS PAYABLE	SAW REPAIR	37.00	37.00
					<u>37.00</u>	<u>37.00</u>

JOURNALS POSTING REPORT
 POSTING REPORT

Post Date GL Number	Journal	Summ/Det	Ref # Description		DR Amount	CR Amount
10/20/2021	AP	D	87703 5788	CHAINS		
101-276.000-933.000			MAINTENANCE - EQUIPMENT		233.52	
101-000.000-202.000			ACCOUNTS PAYABLE			233.52
					<u>233.52</u>	<u>233.52</u>
10/20/2021	AP	D	87704 5786	REPAIRS AND OIL SAW		
101-276.000-933.000			MAINTENANCE - EQUIPMENT		85.83	
101-000.000-202.000			ACCOUNTS PAYABLE			85.83
					<u>85.83</u>	<u>85.83</u>
					<u><u>497,764.67</u></u>	<u><u>497,764.67</u></u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank POOL CASH MANAGEMENT					
09/28/2021	POOL	15387	2107	CNA SURETY DIRECT BILL✓	55.00✓
10/11/2021	POOL	15407	0335	AALFS BV✓	1,129.96✓
10/11/2021	POOL	15408	0268	ALEXANDER CHEMICAL CORP.	97.50
10/11/2021	POOL	15409	0820	AUSRA KUBOTA, INC.	113.44
10/11/2021	POOL	15410	0176	BARODA TIRE CENTER TOO, INC.	707.00
10/11/2021	POOL	15411	0255	BERRIEN COUNTY TREASURER✓	45,019.71✓
10/11/2021	POOL	15412	0953	BEST ONE FLEET SERVICE	362.01
10/11/2021	POOL	15413	0196	BIG C LUMBER	342.45
10/11/2021	POOL	15414	2118	BRITNI WALL	12.50
10/11/2021	POOL	15415	MISC	CARLSON, JOHN	200.00
10/11/2021	POOL	15416	MISC	CHERYL DUBIE	50.00
10/11/2021	POOL	15417	1272	CINTAS CORPORATION	96.23
10/11/2021	POOL	15418	2116	CLASSY CHASSIS✓	4,415.00✓
10/11/2021	POOL	15419	0352	CMP DISTRIBUTORS	655.00
10/11/2021	POOL	15420	0534	COCM	285.00
10/11/2021	POOL	15421	1722	COMCAST CABLE	881.41
10/11/2021	POOL	15422	MISC	CRAIG BILLINGTON✓	48.00✓
10/11/2021	POOL	15423	MISC	DAN BENAK✓	320.00✓
10/11/2021	POOL	15424	1201	DIGITAL ALLY	645.00
10/11/2021	POOL	15425	0919	ETNA SUPPLY CO.	2,235.12
10/11/2021	POOL	15426	2117	GARRETT LABORATORIES, INC	28.00
10/11/2021	POOL	15427	1887	GENE WESNER AUTOMOTIVE	337.10
10/11/2021	POOL	15428	0023	GUY EDWARD LEWIS	921.84
10/11/2021	POOL	15429	0131	INDIANA MICHIGAN POWER COMPANY	8,591.18
10/11/2021	POOL	15430	1375	JERRY FLENAR✓	71.91✓
10/11/2021	POOL	15431	1641	KELLY L CLARK	330.00
10/11/2021	POOL	15432	0194	KEN SIMPSON	2,475.20
10/11/2021	POOL	15433	1984	LARRY C. MONEY✓	525.00✓
10/11/2021	POOL	15434	MISC	LARRY SCHEMELING✓	36.00✓
10/11/2021	POOL	15435	0231	LEADER PUBLICATIONS LLC	132.86
10/11/2021	POOL	15436	0229	LOWE'S	1,664.60
10/11/2021	POOL	15437	2101	MICHIANA RECYCLING & DISPOSAL	375.00
10/11/2021	POOL	15438	1635	MILLER WELDING SUPPLY	128.50
10/11/2021	POOL	15439	0143	NORTH CENTRAL LABORATORIES	161.41
10/11/2021	POOL	15440	0019	OFFICE DEPOT	243.81
10/11/2021	POOL	15441	1596	PARRETT COMPANY	373.11
10/11/2021	POOL	15442	0866	PRIDE THE PORTABLE TOILET	85.00
10/11/2021	POOL	15443	0141	REDBUD HARDWARE	1,326.37
10/11/2021	POOL	15444	0130	REITH-RILEY CONSTRUCTION CO.	587.60
10/11/2021	POOL	15445	1234	REPUBLIC SERVICES #646	1,825.43
10/11/2021	POOL	15446	0165	RIDGE NAPA AUTO PARTS	251.55
10/11/2021	POOL	15447	0084	ROBERT ADAMS✓	442.50✓
10/11/2021	POOL	15448	0304	ROSE PEST SOLUTIONS	147.00
10/11/2021	POOL	15449	0902	SE ERRIEN COUNTY LANDFILL	284.00
10/11/2021	POOL	15450	1748	SHERWIN WILLIAMS CO.	232.23
10/11/2021	POOL	15451	0705	SIGNATURE SIGNS	265.00
10/11/2021	POOL	15452	1860	SOUTHWESTERN SUPPLY	564.22
10/11/2021	POOL	15453	1814	SPECTRUM HEALTH LAKELAND	346.00
10/11/2021	POOL	15454	0190	STATE OF MICHIGAN✓	10.00✓
10/11/2021	POOL	15455	1784	SWEET C. ROBINSON✓	48.00✓
10/11/2021	POOL	15456	MISC	TIFFANY MURDOCK	50.00
10/11/2021	POOL	15457	1699	TWIN CITY AWARDS & TROPHIES	44.00
10/11/2021	POOL	15458	1667	TYLER TECHNOLOGIES, INC.✓	5,202.76✓
10/11/2021	POOL	15459	0388	USA BLUE BOOK	229.66
10/11/2021	POOL	15460	1763	WELDY SALES AND SERVICE	220.32
10/11/2021	POOL	15461	1810	WEST SHORE FIRE SERVICES, INC.	649.96
10/11/2021	POOL	2 (E)	2119	DELUXE	428.67
10/11/2021	POOL	3 (E)	1948	HONOR CREDIT UNION	6,831.92
10/11/2021	POOL	4 (E)	0217	UNITED FEDERAL CREDIT UNION	21,700.00
10/11/2021	POOL	5 (E)	1098	WEX BANK	3,052.39

POOL TOTALS:

Total of 60 Checks:		118,890.43
Less 0 Void Checks:		0.00
Total of 60 Disbursements:	*Total check run amount from 10/11/2021 was \$118,890.43 all checks have been held except for the amount circled (ACH \$32,012.98) and the items checked (\$57,323.84) which needed to be mailed prior to the next commission meeting on 10/25/2021. Which leaves a total of \$29,553.61 waiting for final approval.	118,890.43

Southeast Berrien County Landfill Authority

1540 Mayflower Road, Niles, MI 49120 (269) 695-2500

2021 Comprehensive Business Analysis / Solid Waste Management Planning and Landfill Expansion Study

I. Outcome of Study

As a part of the study the following information was reviewed:

- a. **Full cost accounting modeling:** The modeling showed that an average rate of \$27.50 per ton would adequately cover the cost of construction and operation of the expanded landfill, including the costs of royalties and soil needs.
- b. **Market analysis:** At an average rate of \$27.50 the SEBCLA would have a market advantage in Berrien and LaPorte counties.
- c. **Waste royalty fees:** SEBCLA would realize a potentially lower cost impact in proposing to buy out the contracts.
- d. **Soil needs for future expansion:** SEBCLA will explore alternative daily cover options and investigate off site soil resources.
- e. **Operating revenue needed to financially sustain expansion:** Solving for an average gate rate that would allow SEBCLA to breakeven with the investment in the future expansion, GBB determined that a rate of \$27.50 per ton would adequately cover the cost of construction and operation of the expanded landfill, including the costs of royalties and soil purchases. The overall conclusion of these analyses is that the future expansion of the SEBCLA landfill is financially feasible.

The following three expansion options were evaluated during the Study:

- a. Increase airspace by 9.1 million cubic yards (total landfill life= 41 years)
- b. Increase airspace by 4.5 million cubic yards (total landfill life= 27 years)
- c. "Do Nothing" approach (total landfill life= 13 years)

Option B was found to be the most beneficial expansion option; this would increase landfill operational life from approximately 12 years to 27 years.

II. Difference Between Studies

Tetra Tech provided the SEBCLA with a feasibility study in February 2020 which yielded a shortfall over the life of the expansion.

- a. The Tetra Tech analysis used a lower average rate per ton of \$22.64.
- b. The Tetra Tech report was quite conservative with revenue projection as it did not escalate revenues, however, over the same period escalated expenses.

III. Next Steps

- a. Communication with owner municipalities
- b. Resolution from owning municipalities supporting the expansion
- c. Request an amendment to the Berrien County Solid Waste Management Plan to allow for the additional airspace

RESOLUTION SUPPORTING EXPANSION OF LANDFILL OPERATIONS
City of Buchanan
Resolution 2021-_____

WHEREAS, the City of Buchanan is a member of the Southeast Berrien County Landfill Authority (“Authority”), which operates a landfill at 1540 Mayflower Road, Niles, Michigan; and

WHEREAS, the other members of the Authority are Bertrand Township, Buchanan Township, City of Niles and Niles Charter Township; and

WHEREAS, the Authority has notified its members that it is proposing to expand the existing landfill site and operations to accommodate new and existing customers; and

WHEREAS, the Authority has indicated to its members that expansion of the existing landfill site and operations is necessary because the current landfill’s capacity has an estimated remaining 12 years of life remaining based upon the projected remaining disposal capacity; and

WHEREAS, the Authority has stated that without an expansion of the existing landfill site and operations, by the addition of one or more disposal areas, the Authority would face serious operational challenges and would ultimately be unable to continue to serve its customers including those residing in the jurisdiction of each of the members once the remaining disposal capacity is exhausted;

WHEREAS, the Authority has investigated the impact of a recycling program on the need for the expansion of the existing landfill site and operations and determined that the continuance of the existing recycling programs and an expansion of the same would not eliminate the need to expand the existing landfill site and operations at this time; and

WHEREAS, the Authority has requested a resolution of support from each of its members in order to move forward with petitioning for an amendment to the Berrien County Solid Waste Plan allowing for additional airspace; and

NOW, THEREFORE, IT IS RESOLVED, that the Authority’s proposed expansion of the existing landfill site by adding one or more disposal areas is consistent with the Authority’s solid waste management plan, as determined by the Authority;

BE IT FURTHER RESOLVED, expanding the landfill by adding one or more additional disposal areas is ratified and approved in all respects;

BE IT FURTHER RESOLVED that the Authority’s acquisition of property to expand the existing landfill site and operations by adding one or more disposal areas is ratified and approved in all respects;

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to execute and deliver this Resolution to the Authority for inclusion in the petition requesting the amendment to the Berrien County Solid Waste Plan as evidence of support of the expansion of the existing landfill site and operations.

ADOPTED, APPROVED AND PASSED BY THE City of Buchanan on this ____ day of _____, 2021.

22285327-3

Mary Lister Request

Below are depictions of the Ode to Pears Mill wood sculpture by John Van Dyke. This is the one we are proposing to have bronzed and placed on a granite pedestal near the Mill. The placement would be at the end of the wood walkway in Mill Alley, near the Farmers Market, as shown on the attached map generated by the Andrews University group.

We are prepared to present the proposal to the City on Monday, and would like approval to place the sculpture, should it be funded.

Michael Rowland has a potential donor through Michigan Gateway Community Foundation, however, we do not know if they will fund the granite pedestal, so we may be requesting some funding from the City.

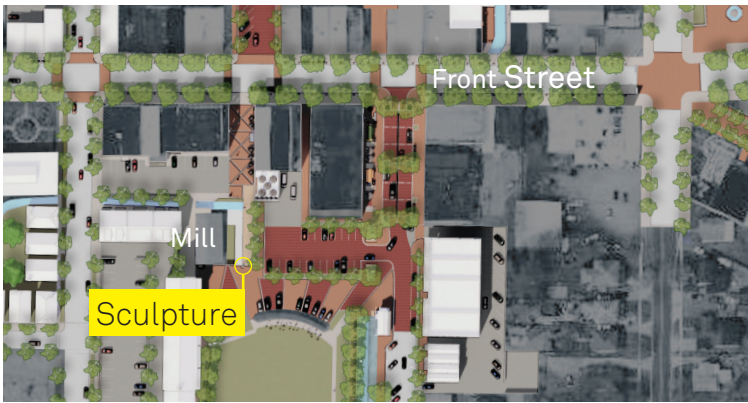
Estimates for the bronzed sculpture ranged from high of \$28,610 to low of \$11,600.

Estimates for the granite pedestal ranged from high of \$24,695 for American Black to \$10,895 for Georgia Gray.

The pedestal prices include installation.

Estimates are valid for 30 days.

Mary Lister
Stakeholders Group
Team Leader for Fine Arts



John VanDyke / Pears Mill Sculpture Buchanan, Michigan

Proposed Concept Location
*As illustrated on pages 12, 17, and 23 of A Vision for Buchanan
Andrews University, 2021*



5 October 2021

Buchanan City Commissioners
302 N. Red Bud Trail
Buchanan, MI 49107

SUBJECT: Buchanan's Famous Pilot, Jack Knight – Knight Chapel Display

Dear Commissioners:

Friends of Oak Ridge Cemetery would like to increase Buchanan's awareness of this famous local son. We are interested in either moving or reproducing the items in the Knight Chapel at Oak Ridge Cemetery (photos and plaques- photo attached) because we would like to make more people aware of Jack Knight's achievements. The Knight Chapel is only open for funeral services (at which time people have their minds on the service, not what is on the walls), thus limiting exposure to the public.

We have discussed a traveling exhibit (which might be at the Pears Mill during the summer if the BPS is interested and at other venues such as City Hall, the Library and schools). A second possibility could be a permanent exhibit at one local, more visible, location. Of course, copies could be made and the originals remain in the Chapel. The Friends of Oak Ridge could do this at our expense.

Jack Knight was born in Kansas in 1892 as James Herbert Brockett. His mother died when he was one year old, and Jack and his older sister were brought to Buchanan by their father. They were raised here by their mother's sister and her husband, Dr. Melvin and Emma (Smith) Knight. Jack grew up in Buchanan and lived here until he went to college. At the start of WWI in 1917, he joined the Army Air Service. His achievements in the military and for United Airlines is covered in several online articles.

However, he became famous when he was working for the U.S. Post Office. Transcontinental airmail service began in 1920, but did not include night flying. Jack was supposed to fly one relay on the night of February 22, 1921, but when his relief pilot did not arrive (at Omaha), he flew an extra relay and delivered the mail to Chicago despite snowstorms and fog. **Jack was credited with saving the first continuous coast-to-coast airmail flight.**

Jack's mother, adoptive parents and grandparents are buried in Oak Ridge Cemetery. After Jack died (of malaria) in 1945, his ashes were scattered over Lake Michigan per his request.

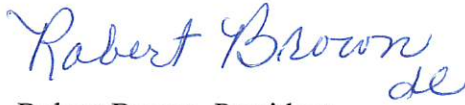
Online articles include Wikipedia, <https://www.historynet.com/knight-flier.htm> has an article by Scott M. Fisher "Knight Flier" which appeared in the Nov 2006 issue of Aviation History and two articles on the U.S. Post Office website.

Friends of Oak Ridge Cemetery was formed in 2003 and incorporated in 2004 as a 501 C(3) nonprofit corporation to "Renovate community cemetery; educate and promote preserving our heritage". We have cleaned and repaired stones in the oldest parts of the cemetery; built the Front Street entrance (columns/arches/landscaping with additional donations from the community); added information plaques and concrete bases for the Potter's Fields in the "Old Burying Ground" area; added a plaque and held a re-dedication of the Civil War Cannon; conducted Cemetery Walks and historical programs; compiled and published books of the cemetery burials (over 10,000) and now placed this information on the Buchanan District Library's website.

Friends of Oak Ridge Cemetery did not observe the 100th anniversary of Jack Knight's famous flight (February 22-23, 1921) as we had planned due to the Covid 19 pandemic; however we would still like to give Jack this recognition.

Thank you for your consideration.

FRIENDS OF OAK RIDGE CEMETERY

A handwritten signature in blue ink that reads "Robert Brown" with a stylized flourish at the end.

Robert Brown, President

A handwritten signature in blue ink that reads "Donna Lace" in a cursive style.

Donna Lace, Secretary

Attachment

