

**CITY COMMISSION MEETING**  
**MONDAY, OCTOBER 25, 2021 – 7:00 PM**  
**BUCHANAN CITY HALL CHAMBER, 302 N REDBUD TRAIL, BUCHANAN MI**

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**AGENDA**

THE COMMISSION OF THE CITY OF BUCHANAN in compliance with Michigan’s Open Meetings Act, as amended, B2103192 of 2021, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of Buchanan City Hall, 302 N Redbud Trail, Buchanan MI.

\* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

**I. Call to Order**

**II. Recognition/Invocation**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Approve Agenda**

**VI. Public Comment - Agenda Items Only (3-minute limit)**

**VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)**

**A. Approve Meeting Minutes-**

- October 11, 2021, Regular Meeting
- September 27, 2021 Regular Meeting [they missed being approved during the last meeting due to the power going out when they were being considered for approval]

**B. Approve Expenditures for October 25, 2021, in the amount of \$497,764.67**

- Includes expenditures held-over from October 11, 2021 that have not yet been paid.
- Includes expenditures from October 11, 2021 that were “paid but not approved” by the Commission, but approved administratively by the City Manager, requiring subsequent approval from the City Commission.
- Includes a progress payment to Davis Construction for the Oxidation Ditch project at the Wastewater Plant, which is nearly completed and is anticipated to have a public open house sometime in November, with a special VIP Tour for Commissioners, TBD.
- Includes an installment payment to BS&A related to our new software installations and trainings.

**VIII. Scheduled Matters from the Floor (if any)**

**A. Tyler Ganus, Manager of the Southeast Berrien County Landfill –Mr. Ganus will present the 2021 Comprehensive Business Analysis/Solid Waste Management Planning and Landfill Expansion Study. He will also request that the City Commission consider approving a Resolution supporting the extension of landfill operations.**

**B. Mary Lister & John Van Dyke- Ms. Lister and Mr. Van Dyke will present information and request City support for a special sculpture to be placed near the Pears Mill.**

**C. Friends of the Oak Ridge Cemetery- Robert Brown and Donna Lace, on behalf of the Friends of the Oak Ridge Cemetery, request that the Commission consider allowing a 100-year recognition of Jack Knight’s famous flight, which was not able to be held last year due to the pandemic. They also request**

that the Knight Chapel and related historical items be made more available to the public, including a possible traveling exhibit.

**IX. Reports by: Departments, Committees, Boards**

**A. Community Development Department Reports**

- i. Pinnacle Adult Use Permit Renewal Application – Consider approval of permit.
- ii. Pinnacle Medical Permit Renewal Application – Consider approval of permit.
- iii. Zen Leaf Medical Permit Modification Application- Consider approval of permit.
- iv. Zen Leaf Adult Use Permit Application- Consider approval of permit.

**B. Public Safety Department Report**- Public Safety Director, Chief Ganus, will provide a brief public safety report, including some reminders about upcoming Halloween events.

**C. Public Services Department Report**-

- i. Third Street Project – Manager Grace and Scott Desenberg met with Scott Riley of Selge and Kevin Lemmer of EGLE this past Friday to review EGLE’s comments relating to the water permit we are waiting on from the State. Mary Nycamp of Wightman (the project engineer) will make changes to the permit application, based on EGLE’s comments, which include new state requirements as part of the updated permitting process. We hope to have the EGLE permit approved very soon, so that Selge can work us into their construction schedule.
- iii. Storm Cleanup/Leaf & Brush Pickup –DPW crews were very busy lately, processing cleanup from the storm that hit during the last City Commission meeting. Brush pickups are now over and leaf pickups are underway.

**C. Treasurer’s Report**- Treasurer Stephanie Powers will provide a brief report regarding City financials.

**D. Buchanan Area Recreation Board Report**- Time is almost up to participate in the online survey for Buchanan’s Joint 5-Year Recreation Plan, so please submit your responses if you have not already!

**E. Buchanan Tree Friends**- The “Re-Leaf” tree plantings that took place on the morning of Saturday, October 16<sup>th</sup> were an amazing success, with over 150 volunteers arriving to help plant 50 trees! It was a new record for the Re-Leaf program, which has had similar events in much larger cities that didn’t have nearly as many volunteers as Buchanan—So all Bucks should be proud of the great community turnout of volunteers!!

**X. Unfinished Business**

**XI. New Business**

**A. Closed Session RE Potential Purchase of Real Property**- City Administration requests a Closed Session with the City Commission pursuant to MCL 15.268(d) to consider the purchase of real property.

**XII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

**XIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XIV. Executive Comments**

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

**XV. Adjourn**