



### APPLICATION FOR BOARD, COMMITTEE OR COUNCIL APPOINTMENT

In accordance with the City Charter, Michigan Constitution, and U.S. Constitution, and individual must be a registered voter in the City of Buchanan to serve on a City Board, Committee or Council (hereafter referred to as board[s]). By submitting this application, you affirm that you meet this requirement. Limited exceptions for certain boards exist as indicated in the board descriptions below.

**Please note that all information submitted in this application is public information and potentially subject to disclosure pursuant to the Freedom of Information Act, so please do not list any confidential information on this form.**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL PHONE \_\_\_\_\_

EMAIL: \_\_\_\_\_

Please check all that apply:

- I own property in the City of Buchanan.
- I own a business located within the City of Buchanan.
- I rent property located within the City of Buchanan.
- I am a registered voter within the City of Buchanan.
- I meet special requirements of the board(s) for which I am applying.

To ensure quorums, which are needed for Boards to conduct official business, applications commit to attending at least 75% of regularly scheduled meetings of the board each year, absent emergencies and/or excused absences approved by a unanimous vote of the Board. Applicants also agree to abide by the City's Ethics Policy, and further agree to attend all required trainings in order to maintain eligibility to serve.

- | <u>YES</u>               | <u>NO</u>                | If selected to serve on a Board, I agree to:                         |
|--------------------------|--------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | attend at least 75% of all meetings of that Board                    |
| <input type="checkbox"/> | <input type="checkbox"/> | participate in periodic meetings and board training held by the City |
| <input type="checkbox"/> | <input type="checkbox"/> | abide by the City's Ethics Policy                                    |

Indicate the board(s) in which you are interested. You may choose more than one. Please list a preference order. If your first choice is unavailable, we may contact you for service on another board. The electronic version of this application includes website links to review additional information about that board.

- \_\_\_\_\_ [BOARD OF REVIEW](#)
- \_\_\_\_\_ [BROWNFIELD REDEVELOPMENT AUTHORITY](#)
- \_\_\_\_\_ [BUCHANAN AREA RECREATION BOARD \(B.A.R.B.\)](#)
- \_\_\_\_\_ [BUCHANAN FINE ARTS COUNCIL](#)
- \_\_\_\_\_ [BUCHANAN TREE FRIENDS](#)
- \_\_\_\_\_ [COMMON COMMITTEE](#)
- \_\_\_\_\_ [COMPENSATION COMMITTEE](#)
- \_\_\_\_\_ [DESIGN REVIEW COMMITTEE](#)
- \_\_\_\_\_ [DISTRICT LIBRARY BOARD](#)
- \_\_\_\_\_ [BUCHANAN FARMERS' MARKET](#) (subcommittee of the Common Committee)
- \_\_\_\_\_ [FRIENDS OF McCOY'S CREEK TRAIL](#) (subcommittee of the B.A.R.B.)
- \_\_\_\_\_ [FRIENDS OF OAKRIDGE CEMETERY](#)
- \_\_\_\_\_ [JOINT WATER SEWER BOARD](#)
- \_\_\_\_\_ [ONE BUCHANAN](#)
- \_\_\_\_\_ [PLANNING COMMISSION](#)
- \_\_\_\_\_ [ZONING BOARD OF APPEALS](#)

Describe why you are interested in this particular board or boards.

Please list any community service and/or prior board service, including the name of the board and term of service.

What skills, background, expertise, or special qualification do you have which would be of special value on this board (i.e. education, job experience, length of residency, life in another community, etc.)?

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**Employment:** List your most recent employment experiences.

Dates of Employment	Company Name/Location	Position	Job Description

**Education:** List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Area(s) of Study

**Prior Community/Board Service:** List other organizations for which you have served.

Organization	Role	Dates Served

**References:** Please list three personal or business references, including contact information.

Name	Relationship/ Years Known	Contact Information

**Additional Comments:** Please use this space to share any relevant comments that were not covered in other sections of this application.

*Applications will be kept on file for three calendar years.*

**SUBMIT COMPLETED APPLICATION TO:**

**CITY CLERK**  
**302 N Redbud Trail**  
**Buchanan MI 49107**  
[clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

Revised 1/24/2022