



City of Buchanan
302 N Redbud Trail
Buchanan, MI 49107
Tel: 269-695-3844

LANDLORD/TENANT ACCOUNT AGREEMENT

TODAYS DATE _____

WATER BILL ACCOUNTS STAY IN THE PROPERTY OWNERS NAME. THE TENANT WILL RECEIVE A BILL "IN CARE OF" THE TENANTS NAME AND THE LANDLORD WILL GET A COPY EVERY MONTH. LATE NOTICES AND SHUT OFF NOTICES WILL GO TO TENTANT "IN CARE OF" TENANTS NAME AND A COPY WILL GO TO THE PROPERTY OWNER.

MOVE IN DATE _____ RENTAL ADDRESS _____

TENANT INFORMATION

NAME _____ PHONE _____

EMAIL _____

PREFERED BILLING METHOD EMAIL _____ **OR** MAIL _____

VERIFY IDENTITY _____

PROPERTY OWNER NAME _____ PHONE _____

PROPERTY OWNER MAILING ADDRESS _____

PROPERTY OWNER SIGNATURE _____