

Mayor: Carla Cole Mayor Pro-Tem: Joe Scanlon
Commissioners: David Hagey, Dr. Patricia Moore, Warren Weaver
City Manager: William Marx, wmarx@cityofbuchanan.com
www.cityofbuchanan.com

City Hall 695-3844	Building Dept. 695-0011	Cemetery 695-3971	Code Enforcement 695-0006
Police Dept. 695-5120	Public Works 695-7547	Wastewater 695-5291	Water Dept. 695-3846

December 3rd – Annual Holiday Lighting Ceremony

Please join us as we kick off the Holiday season “Buchanan Style” with our annual Holiday Lighting Ceremony and Parade, on Dec. 3rd at 6:30 p.m. Any one wishing to join in the parade should gather at the McCoy Pond Park near Front and Redbud for staging, beginning at 6:00 p.m. The parade will follow Front Street to The Common, and rumor has it that Santa and Mrs. Claus will be joining us in the parade. After the Ceremony, everyone is welcome to warm up with hot cocoa and cookies at the Senior Center. Santa is looking forward to meeting all the children, so bring your wish list and cameras!

Winter Property Tax Information

Winter Taxes are due on or before February 14, 2011. For payments received Feb. 15th through Feb. 28th a 3% late charge fee will be added. Postmarks can not be accepted as date of payment and any payment received after Feb. 14th will be returned if the 3% late charge is not included.

Important Summer Tax Bill Change: Unpaid Summer Tax bills are NOT included in the Winter Tax bill anymore. The summer tax bill you received in July 2010 is the only summer tax bill sent out. If your summer taxes are unpaid, you must pay them at City Hall prior to Feb. 28th, being sure to include the 4% late charge fee. You can pay with one check, but you need to bring in both summer and winter tax bills to ensure proper payment posting.

Please allow 7 to 10 days mailing time to assure payment is received prior to the due date. On March 1st, taxes are delinquent and are turned over to the Berrien County Treasurer.

If your taxes are paid by your mortgage company and you received the actual tax bill indicating the amount you owe, you must send them your tax bill immediately. Failure to do so may result in taxes going delinquent. In this case, any late or delinquent charges will be the responsibility of the homeowner. If you no longer own this property, please forward the tax notice to the new owner.

Water & Sewer Billings

In response to your requests, the City is now billing all utility customers on a monthly basis. If you haven't signed up to pay your bills electronically, please fill out the enclosed form and return to City Hall. You can log on to the City's website and click on “Pay your Utilities Now” button for all the details or call the water department at 695-3846.

Dog Licenses Sold at City Hall

City Hall will sell 2011 Dog Licenses from December 1st through February 28th. The fee is \$25 for non-neutered pets and \$10 for neutered pets. You must provide proof of rabies vaccination, proof of neutering and the Berrien County Renewal Form to purchase a dog license.

Winter Parking

For the City snow plows to effectively remove snow, remember not to park on streets from 2:30 a.m. to 6:00 a.m. (It is illegal to park overnight on any public street in the City). This is essential for road maintenance during the winter months.

Remember, over night parking in public parking lots is prohibited, unless you are in a designated lot, with a valid parking permit issued by the Buchanan Police Department.



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We have 2,000 fans that visit us daily for updates on current events & important information. Please join the group, don't be left out of the loop!

