

CITY COMMISSION

Barbara Clark, Mayor
Carla Cole
Patricia Moore
Jennifer Singleton
Warren Weaver
Meg Mullendore, City Manager
mmullendore@cityofbuchanan.com

CITY DIRECTORY

City Hall 695-3844
Building Department 695-0011
Cemetery 695-3971
Code Enforcement 695-0006
Police Department 695-5120
Public Works 695-7547
Wastewater 695-5291
Water 695-3846

**FREQUENTLY REQUESTED
PHONE NUMBERS**

Animal Control 471-7531
Buchanan Schools 695-8400
Chamber 695-3291
County Courthouse 684-5274
Landfill 695-2500
District Library 695-3681
Post Office 1-800-275-8777
Reliable Disposal
1-800-677-1083
Secretary of State
1-888-767-6424

www.cityofbuchanan.com

Police Chief Marx Reminds the Public to Beware of Money Scams

Chief Marx says recently they have taken several complaints from people who have received emails, letters, or documents claiming they have won a large cash award, but first they have to verify their personal information & pay a processing fee. Never give your personal identifying information to any unknown or potentially fraudulent source by phone, email or mail verification forms. Contact the Police if you receive any of these communications.

Dog Licenses Sold at City Hall

Dog licenses will be sold at City Hall from December 1st through February 28th. The fee is \$15 for non-neutered pets and \$5 for neutered pets. Proof of rabies vaccination, proof of neutering, and the Berrien County renewal form are required.

Winter Parking

In order to plow the snow, remember not to park on streets from 2:00 a.m. to 6:00 a.m. The snow is coming soon, and this is essential for winter maintenance.

City Offices Holiday Hours

All City offices will be closed for the holiday season on the following days:

- * December 24th
- * December 25th
- * December 31st
- * January 1st



Have a safe and happy holiday!

Winter Property Tax Information

Winter taxes are due on or before February 17, 2008. After February 17th, a 3% late charge fee will be added. After Saturday, February 28th, taxes are delinquent and will be turned over to the County Treasurer. City Hall will be open on Saturday, February 28th, from 8:00 a.m. to 4:00 p.m. to accommodate the final collection date.

If you received a green and white tax notice and your taxes are paid by a mortgage company, you must send them your tax bill immediately. Failure to do so may result in your taxes going delinquent. In this case, any late or delinquent charges are the responsibility of the homeowner.

Ice Removal

As an ongoing effort to keep our rivers and streams free from pollution, remember these tips when removing ice from sidewalks and driveways. Manually remove as much ice as possible before applying salt. Use only enough salt as required to melt ice from driveways and sidewalks. Better yet, try using alternatives like sand or calcium magnesium acetate (CMA). Salt damages ecologies by threatening both flora and fauna, while also reducing the amount of clean drinking water. For more stormwater information, please visit the following link: www.swmpc.org/water.asp

Residential and Business Surveys by Buchanan Fire Department

Fire Chief Tim Gowen has announced that shortly after the new year, the Fire Department will be conducting a door-to-door residential and business survey, to update important information the department needs to better serve the community during emergencies. The residential survey will include information regarding the use of oxygen in the home, if there are any persons with disabilities that may prevent them from escaping the home if there is a fire or other type of disaster, and the number of pets in the home. The business survey will include information regarding hazardous material storage, confined spaces, any restricted access to the building, and the names of key holders. If you have any information you think the firefighters should have immediately, call 695-0007. Leave a message if there is no one available to answer the phone.

Holiday Events Calendar

HOLIDAY DECORATING CONTEST!

New this year is the Holiday Decorating Contest! The Contest will have two categories: Commercial and Residential. Participants in the Commercial Category will be judged on the best holiday window decorations. Participants in the Residential Category will be judged on the best overall outside decorations. We encourage everyone to participate to create a vibrant and festive Buchanan for the holidays. The winners will be announced at the City Commission meeting, Monday, December 22, 2008, at City Hall.



Holiday Events Calendar (continued)

December 5th – Holiday Lighting Ceremony

The annual Holiday Lighting Ceremony parade will kick off the event at 6:00 p.m. Anyone wishing to walk in the parade should gather at the McCoy Pond Park at the corners of Front and Redbud for the event. The first 200 children to arrive will receive a holiday glow necklace! After the parade, the Common will be lit by Santa and Mrs. Claus and there will be music and a Community Carol for all to enjoy. Afterwards, get warmed up in the Senior Center with cookies, cocoa, and the Buchanan Lady Bucks' award-winning chili! Mrs. Claus will read a story to the children, and horse drawn carriage rides are available as well. To reserve your carriage ride, please call Cathy Emmel at City Hall at 695-3844.

December 6th – Holiday Hunt

This year's Third Annual Holiday Hunt will take place from 10 a.m. - 12 p.m. Sign up is at the Gazebo. Come join us in trekking Buchanan businesses to find clues to prizes!! Call Event Coordinator, Debra Patzer, at 695-3844 if you have any questions.

December 6th – Ornament-Making Class

Kids, are you looking to make a special ornament to give to your mom and dad, or grandparents this holiday season? Then come join us at Buchanan City Hall from 10 a.m. to noon, and make a special ornament as a gift, for your own Holiday Tree!

December 6th – Cookie Decorating

Come enjoy a sweet treat by decorating, sprinkling, and frosting your own cookies! Children of all ages are invited to attend. Cookies and decorating supplies will be provided by the City of Buchanan, so stop in at City Hall, from 10 a.m. to noon, and let the fun begin!

