

Mayor: Carla Cole Mayor Pro-Tem: Joe Scanlon  
Commissioners: David Hagey, Dr. Patricia Moore, Michael Terrell  
City Manager: William Marx, wmarx@cityofbuchanan.com  
[www.cityofbuchanan.com](http://www.cityofbuchanan.com)



[City of Buchanan Michigan – Facebook Page](#)  
[Buchanan’s Thrill on the Hill – Facebook Page](#)

City Hall 695-3844	Building Dept. 695-0011	Cemetery 695-3971	Code Enforcement 695-0006
Police Dept. 695-5120	Public Works 695-7547	Wastewater 695-5291	Water Dept. 695-3846

**December 7th – Annual Holiday Lighting Ceremony**

Please join us as we kick off the Holiday season “Buchanan Style” with our annual Holiday Lighting Ceremony and Parade, on Dec 7<sup>th</sup> at 6:30 p.m. Any one wishing to join in the parade should gather at the McCoy Pond Park near Front and Redbud for staging, beginning at 6:00 p.m. The parade will follow Front Street to The Common, and rumor has it that Santa and Mrs. Claus will be joining us in the parade. After the Ceremony, everyone is welcome to warm up with hot cocoa and cookies at the Buchanan Redbud City Center (former Senior Center). Santa is looking forward to meeting all the children, so bring your wish list and cameras!

**Save the Date – Buchanan’s Second Annual Thrill on the Hill**

January 25<sup>th</sup> – Friday Night 5 pm to 9 pm, \$5 and Adult Midnight Run 11 pm to 1 am, \$5  
January 26<sup>th</sup> – 11 am to 9 pm, \$3 with free games and contests  
All events include unlimited rides with fun surprises in store for everyone.  
T-Shirts, Sweatshirts & Souvenirs with our new logo will be available for purchase.



**Winter Property Tax Information**

Winter Taxes are due on or before February 14, 2013. For payments received Feb. 15<sup>th</sup> through Feb. 28<sup>th</sup> a 3% late charge fee will be added. Postmarks can not be accepted as date of payment and any payment received after Feb. 14<sup>th</sup> will be returned if the 3% late charge is not included.

**Important Summer Tax Bill Change:** Unpaid Summer Tax bills are NOT included in the Winter Tax bill anymore. The summer tax bill you received in July 2012 is the only summer tax bill sent out. If your summer taxes are unpaid, you must pay them at City Hall prior to Feb. 28th, being sure to include the 4% late charge fee. You can pay with one check, but you need to bring in both summer and winter tax bills to ensure proper payment posting.

Please allow a minimum of 5 days mailing time to assure payment is received prior to the due date. On March 1<sup>st</sup>, taxes are delinquent and are turned over to the Berrien County Treasurer.

If your taxes are paid by your mortgage company and you received the actual tax bill indicating the amount you owe, you must send them your tax bill immediately. Failure to do so may result in taxes going delinquent. In this case, any late or delinquent charges will be the responsibility of the homeowner. If you no longer own this property, please forward the tax notice to the new owner.

**Water & Sewer Billings – Pay Bills with a Click, Not a Check!**

If you haven’t signed up to pay your monthly bills electronically, please visit the City’s website and click on “Pay your Utilities Now” button for all the details or call the water department at 695-3846.

**City of Buchanan NOW accepts Credit and Debit Cards!**

For your convenience, we offer the following options to pay bills at City Hall~

- Credit and Debit Card payments now accepted by paying online through our website or at City Hall
- Free electronic bill payment service through our website at [www.cityofbuchanan.com](http://www.cityofbuchanan.com)  
\*If paying your taxes electronically, call 695-3846 for payment processing instructions **before** making online transaction
- City Hall Lobby and the Drop Box located at the entrance of City Hall
- Chemical Bank’s Main Branch

